

# KINTEX Organizer's guide

Shows the world





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## Contact List

Contact information of our main administration office and managers in-charge

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## **II. Exhibition Hall**

- Chapter-

1. Facility Information
  - KINTEX 1
  - KINTEX 2
2. Organizer's Support Facility
3. Advertisement
4. Parking Pass





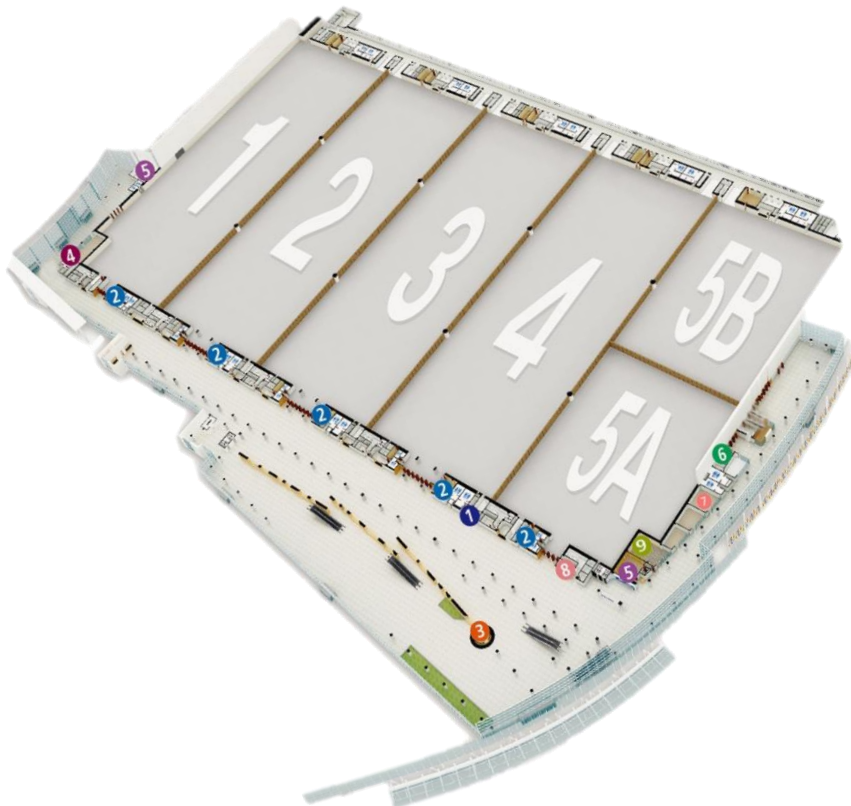


# KINTEX 1. Facility Information

## Exhibition Hall

- Largest in Korea : Indoor exhibition area 53,975m<sup>2</sup>, outdoor exhibition area 2,849m<sup>2</sup>
- Single-story column- free structure : 15m high ceiling makes it easy to install double-deck booths as well as rigging equipment
- Exhibition of heavy equipment : Floor load capacity of 5 ton/m<sup>2</sup>
- Partition/ combination : A total of 5 halls can be divided or integrated with movable partitions
- State-of-the-art IT environment : Wireless Internet throughout, environmentally-friendly LED display.
- Ample parking : A permanent outdoor car-park for 1,943 vehicles with additional temporary parking lots for 4,000 vehicles
- Specialized loading facilities : Dedicated road for loading/unloading vehicles, large cargo entrance, easy car access to exhibition halls

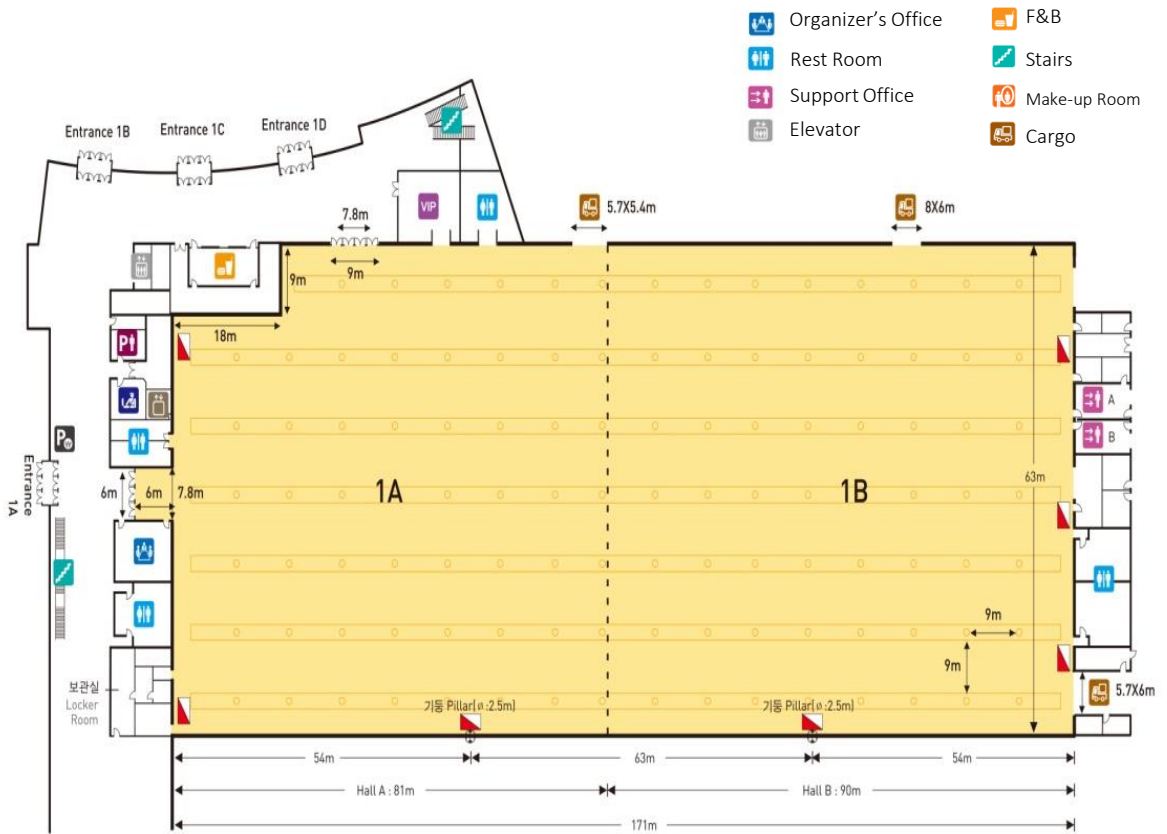
Exhibition hall	Area	Spec (M/LxWxH)	Floor load (ton/m <sup>2</sup> )
Hall 1	10,660m <sup>2</sup>	171 X 63 X15	5
Hall 2	10,885m <sup>2</sup>	171 X 63 X15	5
Hall 3	10,885m <sup>2</sup>	171 X 63 X15	5
Hall 4	10,885m <sup>2</sup>	171 X 63 X15	5
Hall 5	10,660m <sup>2</sup>	171 X 63 X15	5
Total	53,975m <sup>2</sup>	-	-
Outdoor exhibition hall	2,849m <sup>2</sup>	56 X 52	-



- ① Business Center
- ② Organizer's Office
- ③ Information Desk
- ④ Parking Management Office
- ⑤ VIP Lounge
- ⑥ First Aid
- ⑦ Press Center
- ⑧ Nursing Room
- ⑨ Video Teleconferencing Room

# KINTEX 1. Facility Information

## HALL 1



Scale	10,611 m <sup>2</sup>			
Size Details		W X L (m)	Ceiling height (m)	Size(m <sup>2</sup> )
	1A	63 X 81	15	4,941
	1B	63 X 90	15	5,670
	1A+1B	63 X 171	15	10,611
Capacity	Up to 600 booths(3mX3m including aisles)			
	Divisible into 2 halls		Floor load : 5 ton/m <sup>2</sup>	
Utilities	Floor trench : Electricity, Water/Drainage, Compressed air, Gas, Telephone, Internet			
	Floor finishing material : Polished concrete			
Facilities for organizers	Organizer's office(1F : 66m <sup>2</sup> , 2F : 17m <sup>2</sup> ), Support Office(A : 40m <sup>2</sup> , B : 40m <sup>2</sup> )			

### Electricity Capacity

- Total Electric Power Capacity for Exhibition Halls:14,000(KVA)
- Power Capacity of Each Exhibition hall : 2,500(KVA)

### Tele-communication Facilities(Capacity per Trench)

- Telephone : 10 ports
- Wired Internet : 8 ports
- Wireless Internet (802.11a/b/g/n)
- TV Available

### Trench Type & Capacity

Type	Capacity	Trench
1	100(A)	3Ø4W 380/220V
2	300(A)	3Ø3W 220V

### Water/Drainage & Compressed Air

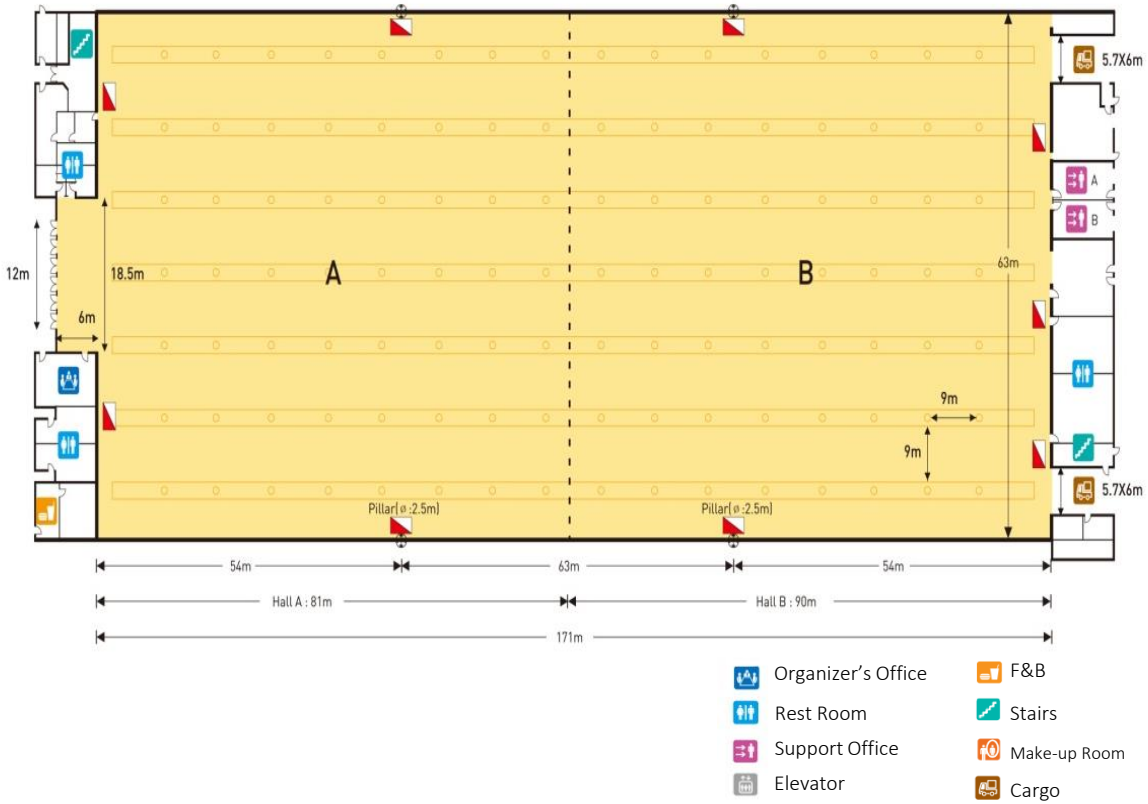
- Water/Drainage Operating Pressure : 4kg/cm<sup>2</sup>
- Compressed Air Operating Pressure : 8kg/cm<sup>2</sup>
- Gas : 250mmAg

### Emergency Facilities

- No. of Fireplugs : 7/Hall
- Fire Extinguishers : 45/Hall

# KINTEX 1. Facility Information

## HALL 2 / 3 / 4



Scale	10,773m <sup>2</sup>			
Size Details		W X L (m)	Ceiling height (m)	Size(m <sup>2</sup> )
	2A	63 X 81	15	5,103
	2B	63 X 90	15	5,670
	2A+2B	63 X 171	15	10,773
Capacity	Up to 600 booths(3mX3m including aisles)			
	Divisible into 2 halls		Floor load : 5 ton/m <sup>2</sup>	
Utilities	Floor trench : Electricity, Water/Drainage, Compressed air, Telephone, Internet			
	Floor finishing material : Polished concrete			
Facilities for organizers	Organizer's office(1F : 66m <sup>2</sup> , 2F : 17m <sup>2</sup> ), Support office(A : 40m <sup>2</sup> , B : 40m <sup>2</sup> )			

### Electricity Capacity

- Total Electric Power Capacity for Exhibition Halls: 14,000(KVA)
- Power Capacity of Each Exhibition hall : 2,500(KVA)

### Tele-communication Facilities(Capacity per Trench)

- Telephone : 10 ports
- Wired Internet : 8 ports
- Wireless Internet (802.11a/b/g/n)
- TV Available

### Trench Type & Capacity

Type	Capacity	Trench
1	100(A)	3Ø4W 380/220V
2	300(A)	3Ø3W 220V

### Water/Drainage & Compressed Air

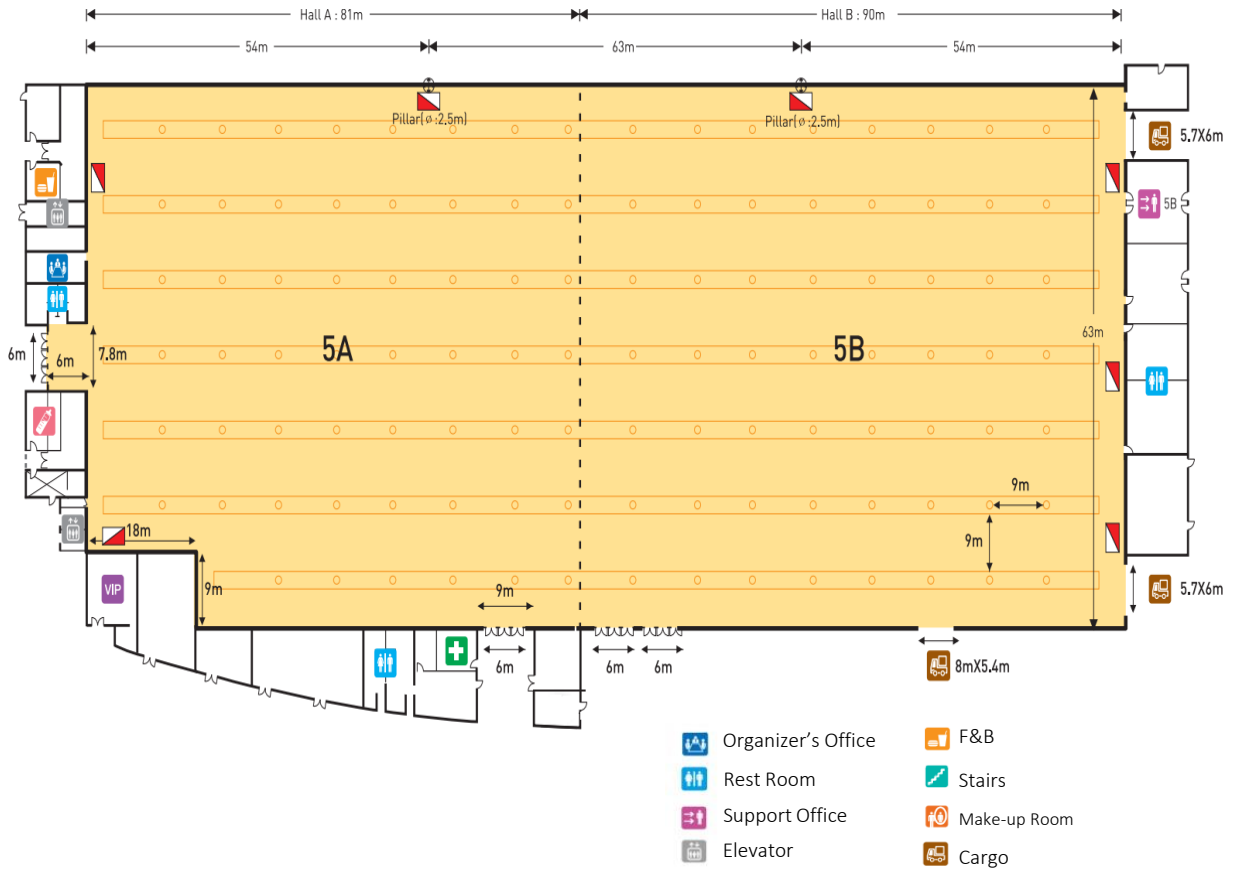
- Water/Drainage Operating Pressure : 4kg/cm<sup>2</sup>
- Compressed Air Operating Pressure : 8kg/cm<sup>2</sup>

### Emergency Facilities

- No. of Fireplugs : 7/Hall
- Fire Extinguishers : 45/Hall

# KINTEX 1. Facility Information

## HALL 5



Scale	10,611 m <sup>2</sup>			
Size Details		W X L (m)	Ceiling height (m)	Size(m <sup>2</sup> )
	5A	63 X 81	15	4,941
	5B	63 X 90	15	5,670
	5A+5B	63 X 171	15	10,611
Capacity	Up to 600 booths(3mX3m including aisles)			
	Divisible into 2 halls		Floor load : 5 ton/m <sup>2</sup>	
Utilities	Floor trench : Electricity, Water/Drainage, Compressed air, Telephone, Internet			
	Floor finishing material : Polished concrete			
Facilities for organizers	Organizer's office(1F : 66m <sup>2</sup> , 2F : 17m <sup>2</sup> ), Support office(A : 40m <sup>2</sup> , B : 40m <sup>2</sup> )			

### Electricity Capacity

- Total Electric Power Capacity for Exhibition Halls :14,000(KVA)
- Power Capacity of Each Exhibition hall : 2,500(KVA)

### Trench Type & Capacity

Type	Capacity	Trench
1	100(A)	3Ø4W 380/220V
2	300(A)	3Ø3W 220V

### Tele-communication Facilities(Capacity per Trench)

- Telephone : 10 ports
- Wired Internet : 8 ports
- Wireless Internet (802.11a/b/g/n)
- TV Available

### Water/Drainage & Compressed Air

- Water/Drainage Operating Pressure : 4kg/cm<sup>2</sup>
- Compressed Air Operating Pressure : 8kg/cm<sup>2</sup>

### Emergency Facilities

- No. of Fireplugs : 7/Hall
- Fire Extinguishers : 45/Hall

## KINTEX 2. Facility Information

### Exhibition Center 2.









- Largest in Korea : Indoor exhibition area of 54,591m<sup>2</sup>
- Diverse ceiling heights : 10m to 15m height makes it easy to hold various sizes of exhibitions
- Customized for display of heavy equipment : Floor loading capacity of 5 ton/m<sup>2</sup>
- Partition/ combination : A total of 5 halls can be divided or integrated with movable partitions
- State-of-the-art IT environment : Wireless Internet throughout, environmentally-friendly LED display.
- Ample parking : A permanent indoor car-park for 2,267 vehicles with additional temporary car-parks for 4,000 vehicles
- Specialized loading facilities : Dedicated roads for loading/unloading vehicles, large cargo entrance, easy car access to exhibition halls
- Optimal for visitors : Convenient to move from underground car-parks to exhibition halls even during the rainy seasons

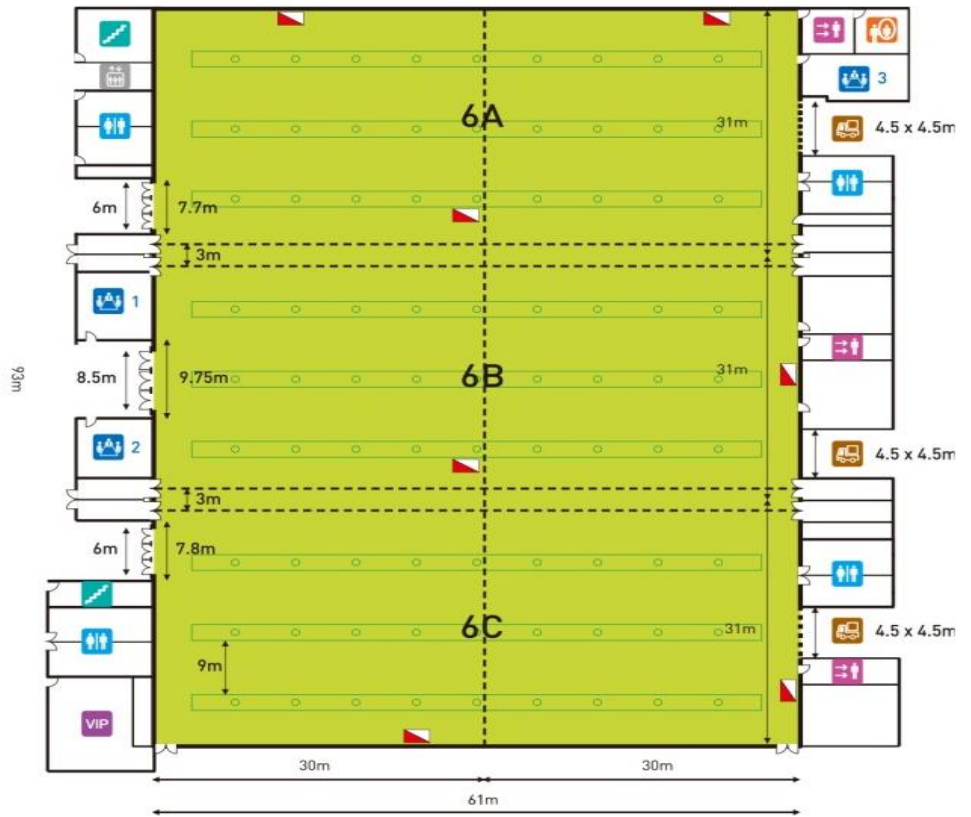
Exhibition hall	Area	Spec (m/LxWxH)	Floor load (ton/m <sup>2</sup> )
Hall 6	5,580m <sup>2</sup>	93 X 60 X 10	2
Hall 7	11,290m <sup>2</sup>	126 X 9. X 12	5
Hall 8	11,290m <sup>2</sup>	126 X 90 X 12	5
Hall 9	13,238m <sup>2</sup>	132 X 99 X15	5
Hall 10	13,072m <sup>2</sup>	132 X 99 X15	5
Total	54,591m <sup>2</sup>	-	-



# KINTEX 2. Facility Information

## HALL 6

-  Organizer's Office
-  Rest Room
-  Support Office
-  Elevator
-  F&B
-  Stairs
-  Make-up Room
-  Cargo



Scale	5,580m <sup>2</sup>			
Size Details		W X L (m)	Ceiling height (m)	Size(m <sup>2</sup> )
	6A	31 X 61	10	1,860
	6B	31 X 61	10	1,860
	6C	31 X 61	10	1,860
	6A+6B+6C	93 X 61	10	5,580
Capacity	Up to over 200 booths(3mX3m including aisles)			
	Each hall divisible into 2 halls, total halls into 6 halls		Floor load : 2 ton/m <sup>2</sup>	
Utilities	Floor trench : Electricity, Water/Drainage, Compressed air, Telephone, Internet			
	Floor finishing material : Carpet			
Facilities for organizers	Organizer's office(3), Support office(3), Make up Room(1), Sound Control Room(3)			

### Electricity Capacity

- Total Electric Power Capacity for Exhibition Halls :14,000(KVA)
- Power Capacity of Each Exhibition hall : 2,500(KVA)

### Trench Type & Capacity

Type	Capacity	Trench
1	100(A)	3Ø4W 380/220V
2	300(A)	3Ø3W 220V

### Tele-communication Facilities(Capacity per Trench)

- Telephone : 10 ports
- Wired Internet : 8 ports
- Wireless Internet (802.11a/b/g/n)
- TV Available

### Water/Drainage & Compressed Air

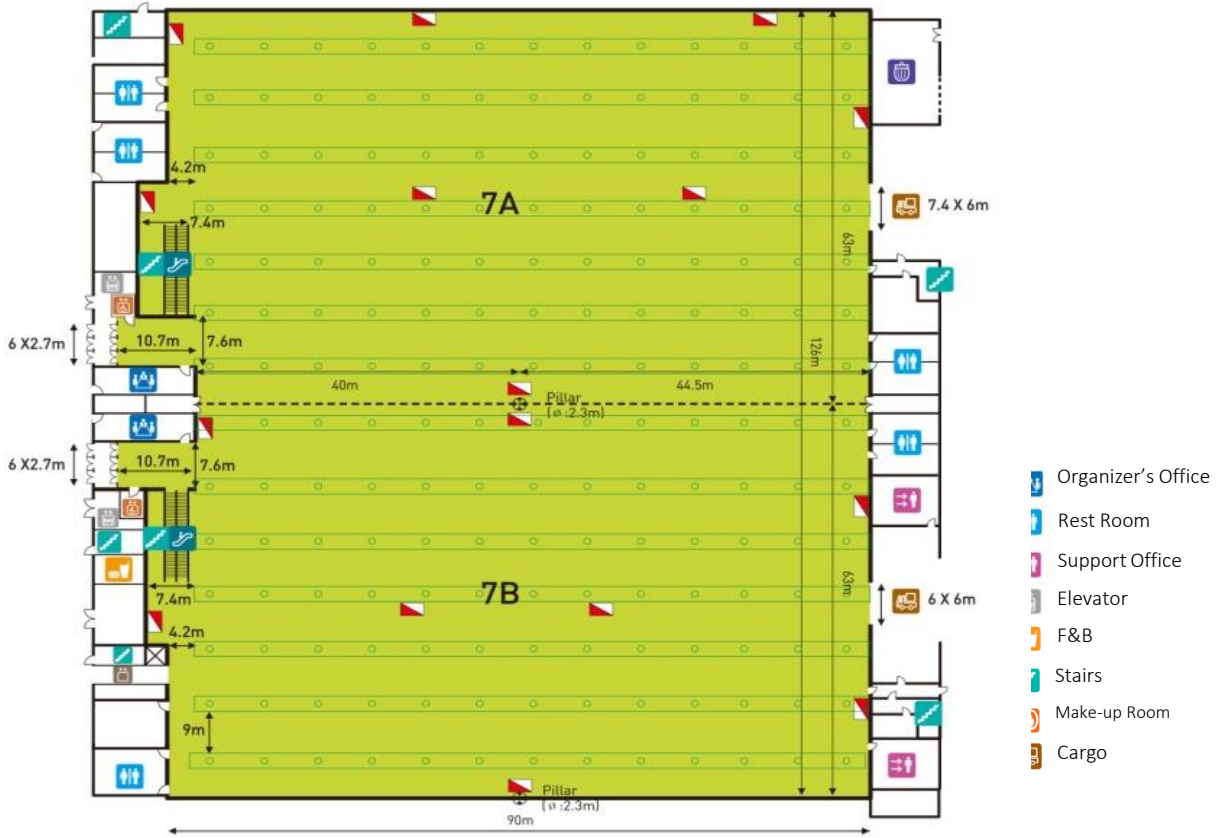
- Water/Drainage Operating Pressure : 4kg/cm<sup>2</sup>
- Compressed Air Operating Pressure : 8kg/cm<sup>2</sup>

### Emergency Facilities

- No. of Fireplugs : 7/Hall
- Fire Extinguishers : 45/Hall

# KINTEX 2. Facility Information

## HALL 7



Scale	11,290m <sup>2</sup>			
Size Details		W X L (m)	Ceiling height (m)	Size(m <sup>2</sup> )
	7A	63 X 90	12	5,645
	7B	63 X 90	12	5,645
	2A+2B	126 X 90	12	11,290
Capacity	Up to 510 booths(3mX3m including aisles)			
	Divisible into 2 halls		Floor load : 5 ton/m <sup>2</sup>	
Utilities	Floor trench : Electricity, Water/Drainage, Compressed air, Gas, Telephone, Internet			
	Floor finishing material : Polished concrete			
Facilities for organizers	Organizer's office(4 ), Support office(2 )			

### Electricity Capacity

- Total Electric Power Capacity for Exhibition Halls :14,000(KVA)
- Power Capacity of Each Exhibition hall : 2,500(KVA)

### Tele-communication Facilities(Capacity per Trench)

- Telephone : 10 ports
- Wired Internet : 8 ports
- Wireless Internet (802.11a/b/g/n)
- TV Available

### Trench Type & Capacity

Type	Capacity	Trench
1	100(A)	3Ø4W 380/220V
2	300(A)	3Ø3W 220V

### Water/Drainage & Compressed Air

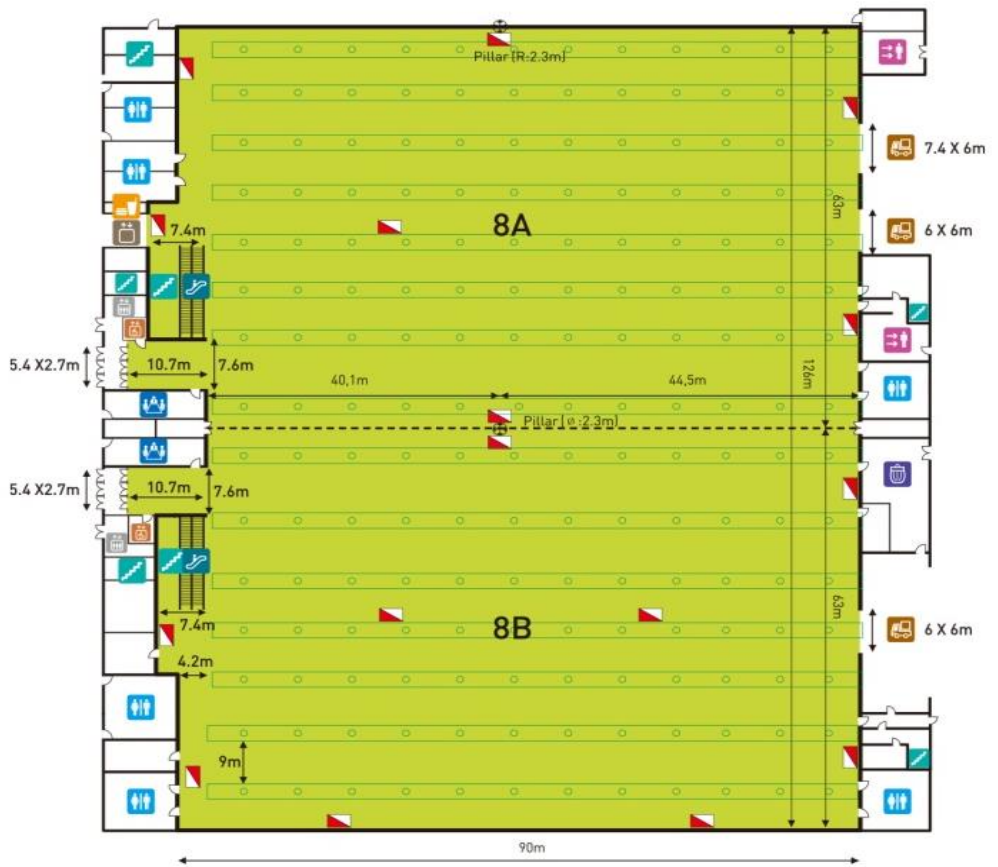
- Water/Drainage Operating Pressure : 4kg/cm<sup>2</sup>
- Compressed Air Operating Pressure : 8kg/cm<sup>2</sup>
- Gas : 250mmAg

### Emergency Facilities

- No. of Fireplugs : 7/Hall
- Fire Extinguishers : 45/Hall

# KINTEX 2. Facility Information

## HALL 8



- Organizer's Office
- Rest Room
- Support Office
- Elevator
- F&B
- Stairs
- Make-up Room
- Cargo

Scale	11,290m <sup>2</sup>			
Size Details		W X L (m)	Ceiling height (m)	Size(m <sup>2</sup> )
	8A	63 X 90	12	5,645
	8B	63 X 90	12	5,645
	8A+8B	126 X 90	12	11,290
Capacity	Up to 510 booths(3mX3m including aisles)			
	Divisible into 2 halls		Floor load : 5 ton/m <sup>2</sup>	
Utilities	Floor trench : Electricity, Water/Drainage, Compressed air, Gas, Telephone, Internet			
	Floor finishing material : Polished concrete			
Facilities for organizers	Organizer's office(4 ), Support Office(2 )			

### Electricity Capacity

- Total Electric Power Capacity for Exhibition Halls: 14,000(KVA)
- Power Capacity of Each Exhibition hall : 2,500(KVA)

### Tele-communication Facilities(Capacity per Trench)

- Telephone : 10 ports
- Wired Internet : 8 ports
- Wireless Internet (802.11a/b/g/n)
- TV Available

### Trench Type & Capacity

Type	Capacity	Trench
1	100(A)	3Ø4W 380/220V
2	300(A)	3Ø3W 220V

### Water/Drainage & Compressed Air

- Water/Drainage Operating Pressure : 4kg/cm<sup>2</sup>
- Compressed Air Operating Pressure : 8kg/cm<sup>2</sup>
- Gas : 250mmAg

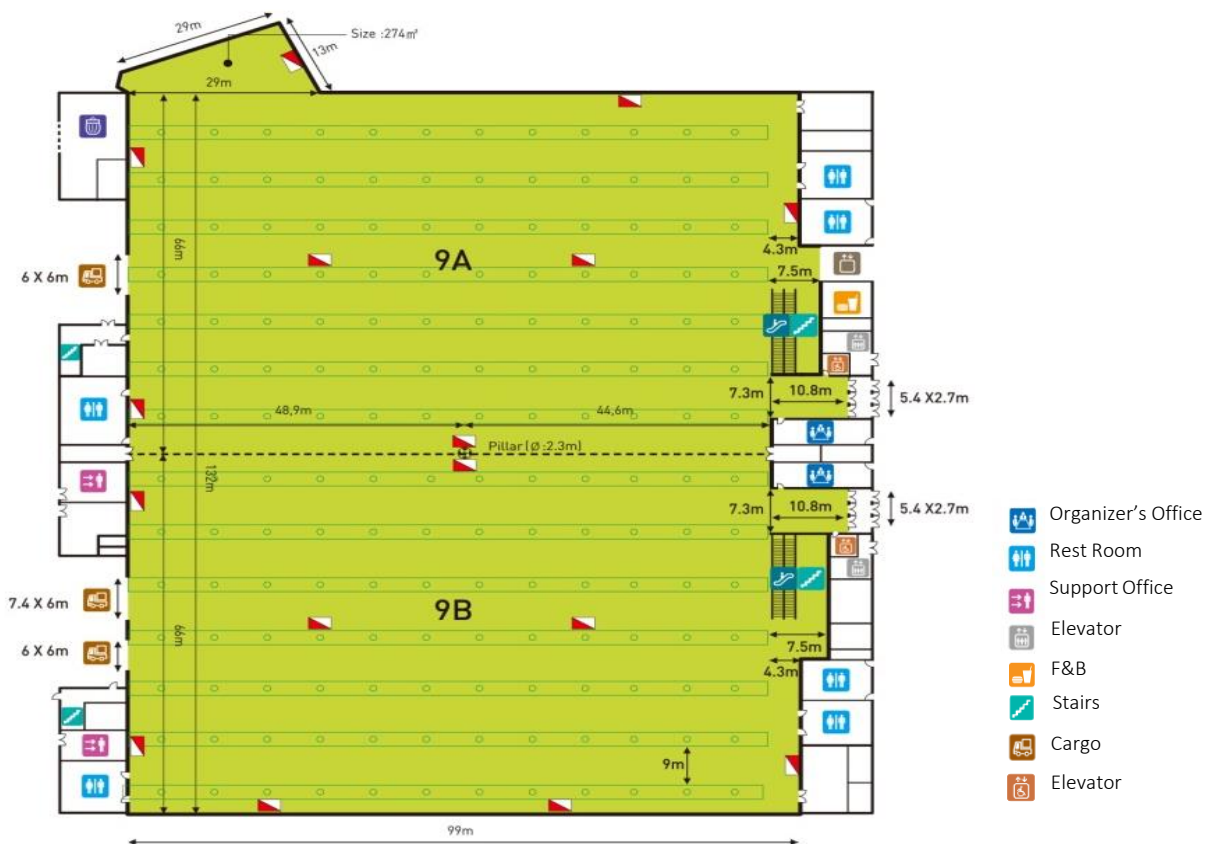
### Emergency Facilities

- No. of Fireplugs : 7/Hall
- Fire Extinguishers : 45/Hall



# KINTEX 2. Facility Information

## HALL 9



- Organizer's Office
- Rest Room
- Support Office
- Elevator
- F&B
- Stairs
- Cargo
- Elevator

Scale	13,238 m <sup>2</sup>			
Size Details		W X L (m)	Ceiling height (m)	Size(m <sup>2</sup> )
	9A	66 X 90	15	6,509
	9B	66 X 90	15	6,729
	9A+9B	132 X 90	15	13,238
Capacity	Up to 550 booths(3mX3m including aisles)			
	Divisible into 2 halls		Floor load : 5 ton/m <sup>2</sup>	
Utilities	Floor trench : Electricity, Water/Drainage, Compressed air, Telephone, Internet			
	Floor finishing material : Polished concrete			
Facilities for organizers	Organizer's office(4 ), Support office(2 )			

### Electricity Capacity

- Total Electric Power Capacity for Exhibition Halls :14,000(KVA)
- Power Capacity of Each Exhibition hall : 2,500(KVA)

### Tele-communication Facilities(Capacity per Trench)

- Telephone : 10 ports
- Wired Internet : 8 ports
- Wireless Internet (802.11a/b/g/n)
- TV Available

### Trench Type & Capacity

Type	Capacity	Trench
1	100(A)	3Ø4W 380/220V
2	300(A)	3Ø3W 220V

### Water/Drainage & Compressed Air

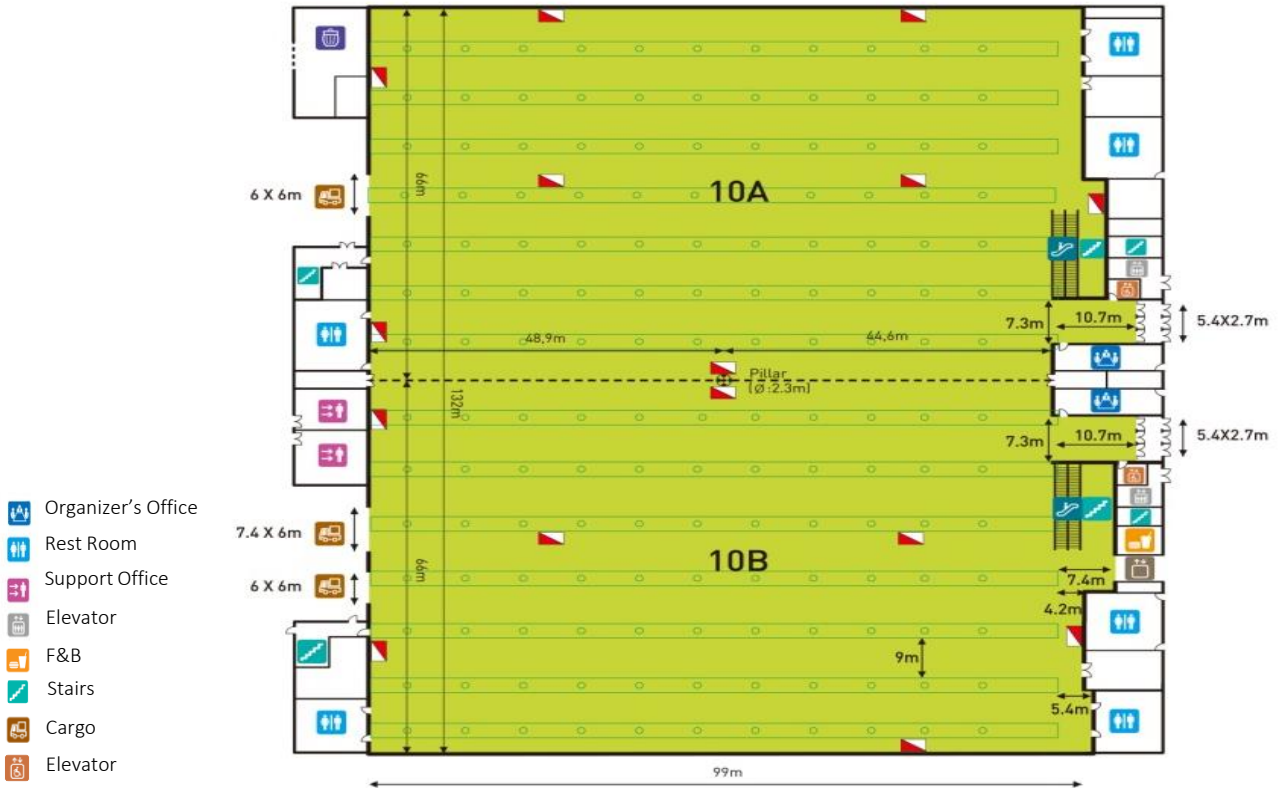
- Water/Drainage Operating Pressure : 4kg/cm<sup>2</sup>
- Compressed Air Operating Pressure : 8kg/cm<sup>2</sup>

### Emergency Facilities

- No. of Fireplugs : 7/Hall
- Fire Extinguishers : 45/Hall

## KINTEX 2. Facility Information

### HALL 10



Scale	13,072m <sup>2</sup>			
Size Details		W X L (m)	Ceiling height (m)	Size(m <sup>2</sup> )
	10A	66 X 90	15	6,563
	10B	66 X 90	15	6,609
	10A+10B	132 X 90	15	13,072
Capacity	Up to 550 booths(3mX3m including aisles)			
	Divisible into 2 halls		Floor load : 5 ton/m <sup>2</sup>	
Utilities	Floor trench : Electricity, Water/Drainage, Compressed air, Telephone, Internet			
	Floor finishing material : Polished concrete			
Facilities for organizers	Organizer's office(4 ), Support office(2 )			

#### Electricity Capacity

- Total Electric Power Capacity for Exhibition Halls :14,000(KVA)
- Power Capacity of Each Exhibition hall : 2,500(KVA)

#### Tele-communication Facilities(Capacity per Trench)

- Telephone : 10 ports
- Wired Internet : 8 ports
- Wireless Internet (802.11a/b/g/n)
- TV Available

#### Trench Type & Capacity

Type	Capacity	Trench
1	100(A)	3Ø4W 380/220V
2	300(A)	3Ø3W 220V

#### Water/Drainage & Compressed Air

- Water/Drainage Operating Pressure : 4kg/cm<sup>2</sup>
- Compressed Air Operating Pressure : 8kg/cm<sup>2</sup>

#### Emergency Facilities

- No. of Fireplugs : 7/Hall
- Fire Extinguishers : 45/Hall

## Organizer's Support Facility

### VIP Room

We provide an organizer's VIP Room free of charge during the lease period. For additional information at Exhibition Marketing, please contact +82-31-995-8032



[KINTEX 1 - Hall 1 VIP Room]

- VIP sofa and table
- Maximum 23 people
- Electricity Available (220V)
- Closet and hangers
- VIP only restroom



[KINTEX 2 - VIP 1 Room ]

- VIP sofa and table
- Maximum 20 people
- Electricity Available (220V)
- Closet and hangers
- VIP only restroom



[KINTEX 1 - Hall 5 VIP Room]

- VIP sofa and table
- Maximum 23 people
- Electricity Available (220V)
- Closet and hangers
- VIP only restroom



[KINTEX 2 - VIP 2 Room]

- VIP sofa and table
- Maximum 20 people
- Electricity Available (220V)
- Closet and hangers
- VIP only restroom

## Organizer's Support Facility

### Organizer's Office & Support Office

#### Organizer's Office

We provide an organizer's office free of charge during the lease period. There are basic supplies such as desks, chairs, cabinets, tables, fridges for convenience in events managing. Individual A/C and heaters in the offices are all available.



- Location : Hall 1 | Area : 8.2m x 7.5m
- Location : Hall 2~4 | Area : 8.7m x 6.3m
- Location : Hall 5 | Area : 8.7m x 3m



- Location : Hall 7, 8 2F | Area : 12m x 4.5m
- Location : Hall 9, 10 2F | Area : 12.5m x 4.3m

#### Support Office

One support office is available for each leased hall. As the offices are generally empty, necessary furniture should be rented by organizers. You can also freely use this space as a customer-reception office or as a storage. Unlike KINTEX 1, KINTEX 2 also has storages available for organizers.

#### KINTEX 1,2 Subsidiary Facilities

KINTEX	Hall 1	Hall 2	Hall 3	Hall 4	Hall 5	Hall 7	Hall 8	Hall 9	Hall 10
General Office 1F	1	1	1	1	1	2	2	2	2
General Office 2F	1	1	1	1	1	2	2	2	2
Support Office 1F	2	2	2	2	1	2	2	2	2
Support Office 2F	-	-	-	-	-	2	2	2	2
Storage	-	-	-	-	-	2	2	2	2

※ The contents of Hall 6 are not included in the above table

Except general offices in KINTEX 1 and 2, the organizer's office in each hall has basic office supplies and furniture. For support offices and storages, furniture/official supplies should be additionally rented by organizers.

## Organizer's Support Facility

### Press Center

KINTEX Press Centers are located on the first floor of KINTEX 1 and the second floor of KINTEX 2. Journalists can freely use the Internet here. (The Press Center cannot be used exclusively for by one event organizer).



[KINTEX 1]

- Location:
  - Next to the Hall 5 on the first floor
- Number of Seats: 16
- Details
  - Host podium1, Lecture podium 1
  - Beam projector (5000ANSI)
  - Automatic screen(150")
  - 4 Microphones (2 Cable, 2 Wireless)
- Cable LAN (100Mbps) (Sending articles available)
- Wi-Fi available
- 220V available



[KINTEX 2]

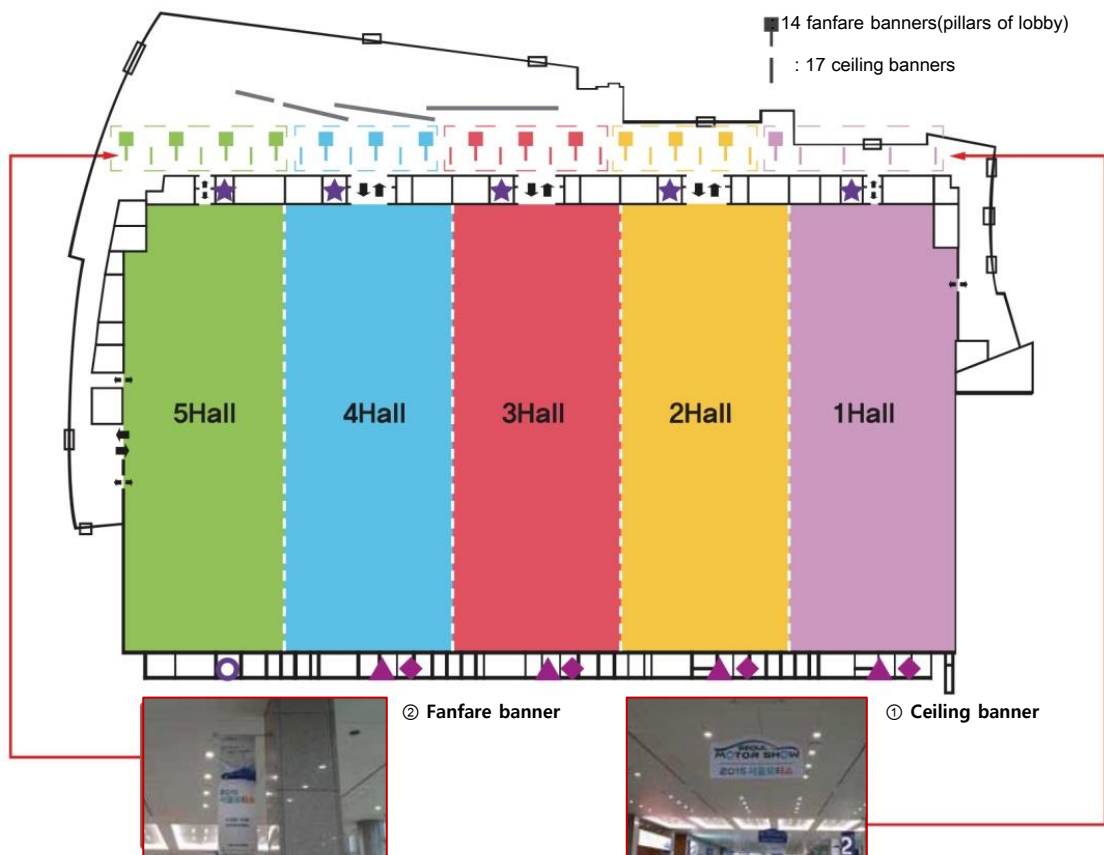
- Location:
  - Across the Hall 9 entrance on the 2nd floor
- Number of Seats: 36
- Details
  - Host podium1, Lecture podium 1
  - Beam projector (5000ANSI)
  - Automatic screen(150")
  - 4 Microphones (2 Cable, 2 Wireless)
- Cable LAN (100Mbps) (Sending articles available)
- Wi-Fi available
- 220V available

# Advertisement Spot for Organizer

## KINTEX 1\_Inside

KINTEX offers designated areas for free; however, prior discussion on advertising exact locations and timings are required before the event.

Classification		Location	Quantity(ea)	Specification (m)	Remarks
Placards	① Ceiling banner	Hall 1 lobby	4 ea	0.8 X 2.2	See drawing for quantity & location
		Hall 2 lobby	3 ea		
		Hall 3 lobby	4 ea		
		Hall 4 lobby	3ea		
		Hall 5 lobby	3 ea		
	② Fanfare banner	Hall 1 lobby post	1 ea	0.6 X 2.0	See drawing for quantity & location
		Hall 2 lobby post	3 ea		
		Hall 3 lobby post	3 ea		
		Hall 4 lobby post	3 ea		
		Hall 5 lobby post	4 ea		
LED electronic display	Hall entrance	Hall 1 ~ Hall 5	9.60 × 1.28	JPEG supported (960 × 128) pixel	

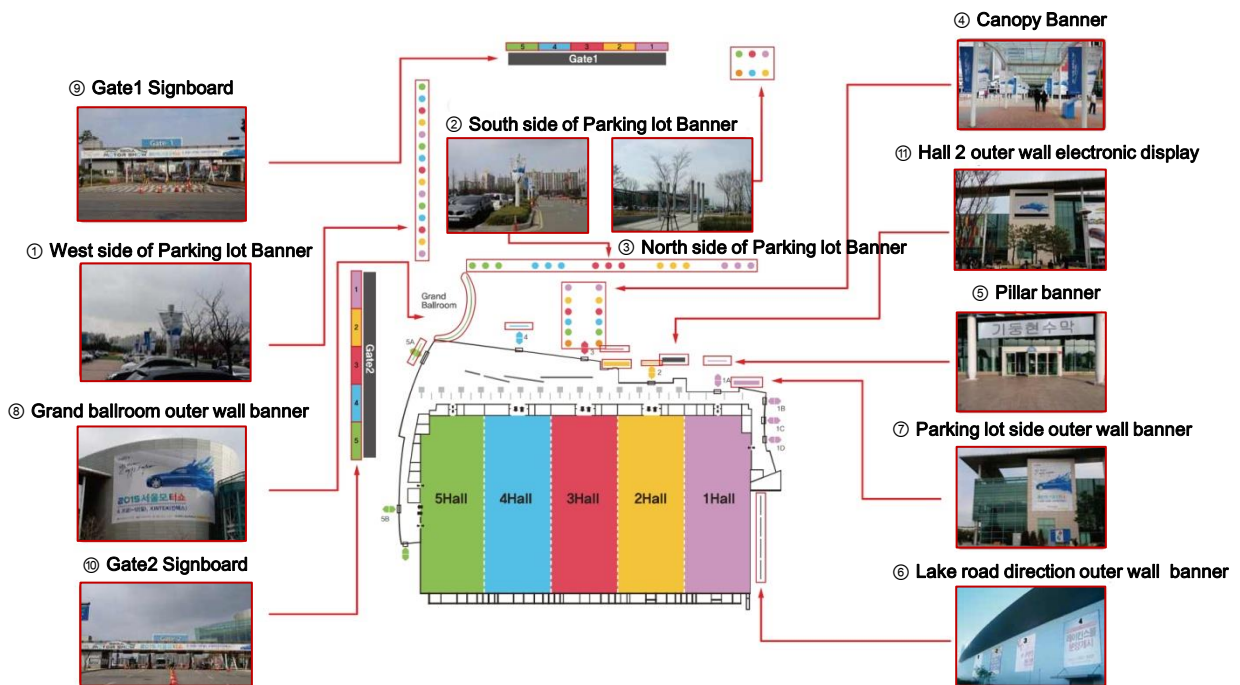


# Advertisement Spot for Organizer

## KINTEX 1\_Outside

KINTEX offers designated areas for free; however, prior discussion on advertising exact locations and timings are required before the event.

Classification		Location	Quantity(ea)	Specification (m)	Remarks
Banner	Dedicated parking lot street lamp banner	① West side of parking lot	Total of 15 sets ( 3 sets per hall)	0.6 X 2.0	Divided use per event
		② South side of parking lot	Total of 15 sets ( 3 sets per all)		
		③ North side of parking lot	Total of 6 sets ( 1 set per hall)		
		④ Canopy(Hall 3)	Total of 12 sets ( 2 sets per hall)		
	Lobby entrance	⑤ Pillar	1 ea (1 ea per hall)	8 × 1 (Hall 1~Hall 4)	Left-side / right-side post conference room used =====
				12 × 1 (Hall 5)	
Outer wall banner	Outer wall banner	⑥ Lake road direction	4 sets (Hall 1 ~ Hall 5)	10 × 11.2 per set	Mutual consultation and consent are required : 1) between hall manager and event organizers 2) among event organizers who organize the events at the same period
		⑦ Dedicated parking lot direction	2 sets (Hall 1~Hall 2)	10 × 12 per set	
		⑧ Grand ball room outer wall	3 sets (Hall 3~Hall 5)	8 × 17 per set	
Signboard	GATE	⑨ GATE 1	1 ea	6 × 1.5 per hall (Total 30×1.5)	Divided use per hall
		⑩ GATE 2	1 ea	8 × 1.5 per hall (Total 40×1.5)	
LED electronic display		⑪ Hall2 outer wall (Dedicated parking lot direction)	1 ea	8.96 × 6.72	JPEG, MPEG supported (640 × 480 pixel)



# Advertisement Spot for Organizer

## KINTEX 2 \_Inside

KINTEX offers designated areas for free; however, prior discussion on advertising exact locations and timings are required before the event.

Classification			Location		Quantity(ea)	Specification (m)	Remarks			
Placards	1F	① Ceiling banner	Hall 6	A	2 ea	3.0 X 5.0	See drawing for quantity & location			
				B	2 ea					
				C	1 ea					
			Hall 7	A	3 ea	0.8 X 1.0				
				B	3 ea					
			Hall 8	A	3 ea					
				B	4 ea					
			Hall 9	A	4 ea					
				B	3 ea					
			Hall 10	A	3 ea					
				B	3 ea					
			2F	② Fanfare Banner	Hall 7			A	10 ea (5 sets)	0.6 X 1.2
								B	8 ea (4 sets)	
					Hall 8			A	6 ea (3 sets)	
	B	6 ea (3 sets)								
	Hall 9	A			12 ea (6 sets)					
		B			10 ea (5 sets)					
	Hall 10	A	8 ea (4 sets)							
		B	6 ea (3 sets)							
	2F	③ Large Ceiling Banner	Hall 6	A	2 ea	3.0 X 5.0				
				B	2 ea					
				C	1 ea					
		④ Fanfare Banner	Hall 7	A	4 ea (2 sets)	0.6 X 1.5				
				B	4 ea (2 sets)					
Hall 8			A	4 ea (2 sets)						
			B	4 ea (2 sets)						
Hall 9			A	2 ea (1 set)						
			B	2 ea (1 set)						
Hall 10		A	2 ea (1 set)							
		B	2 ea (1 set)							



# Advertisement Spot for Organizer

## KINTEX 2 \_Inside

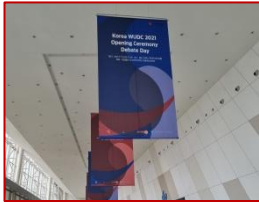
Classification			Location		Quantity(ea)	Specification(m)	Remarks
Placards	2F	Ⓢ Large Ceiling Banner	Hall 7	A	1 ea	3.0 X 8.0	See drawing for quantity & location
				B	1 ea		
			Hall 8	A	1 ea		
				B	1 ea		
			Hall 9	A	1 ea		
				B	1 ea		
		Hall 10	A	1 ea			
			B	1 ea			
		Ⓢ Wall Fanfare Banner	Hall 7	A	3ea	0.8 X 2.0	
				B	3ea		
			Hall 8	A	3ea		
				B	3ea		
	Hall 9		A	3ea			
			B	3ea			
	Hall 10	A	3ea				
B		3ea					
Ⓢ Wall Information Banner (wall of elevator)	Hall 8		1 ea	5.5 X 2.5	Only Hall 8 and Hall 9		
	Hall 9		1 ea				
LED Display (Entrance of Hall)	Hall 6	A	1 ea	6.40 X1.28 (800X160 pixel)	BMP supported		
		B	1 ea	9.21 X1.28 (1,152X160 pixel)			
		C	1 ea	6.19 X1.28 (864X160 pixel)			
	Hall 7~ 10		2 ea per Hall	8.19 X1.15 (1,024X144 pixel)			
	Lobby (2 floor)		Right/ Center/ left	4.35 X1.79 (544X224 pixel)	Text form / 3 colors		

# Advertisement Spot for Organizer

## KINTEX 2 \_Inside

1F

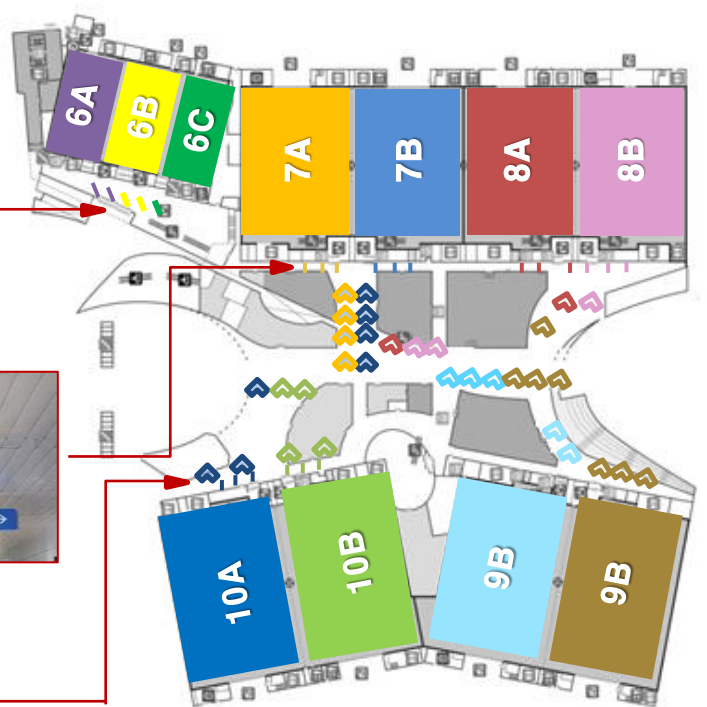
③ Large Ceiling Banner



② Fanfare Banner



① Ceiling Banner



④ Fanfare Banner



2F

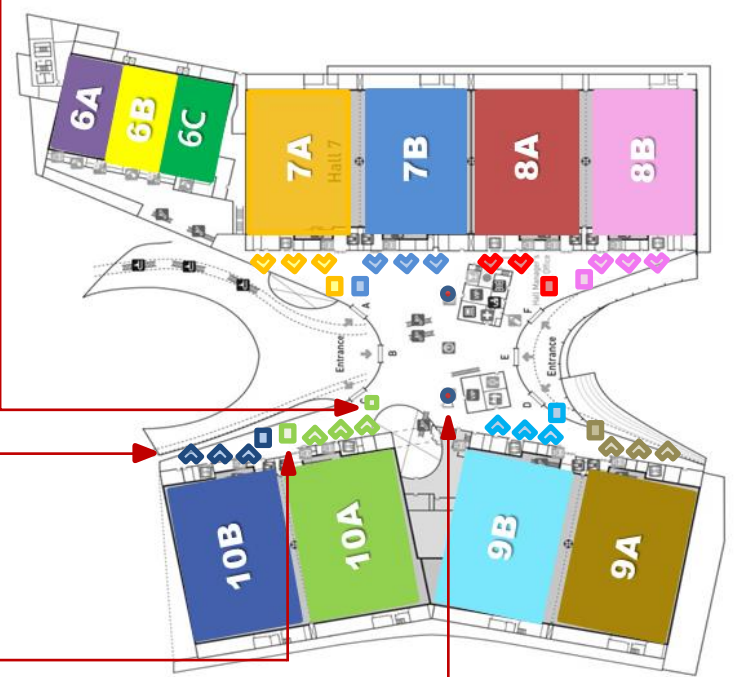
⑥ Wall Fanfare Banner



⑤ Large Ceiling Banner



⑦ Wall Information Banner



# Advertisement Spot for Organizer

## KINTEX 2 \_Outside

KINTEX offers designated areas for free; however, prior discussion on advertising exact locations and timings are required before the event.

Classification			Location		Quantity(ea)	Specification(m)	Remarks		
Placards	walking path	① Moving walk Canopy	Hall 6		20 ea (10 sets)	0.4 X 1.2	See drawing for quantity & location		
			Hall 7	A	12 ea (6 sets)				
				B	12 ea (6 sets)				
			Hall 8	A	12 ea (6 sets)				
				B	12 ea (6 sets)				
			Hall 9	A	12 ea (6 sets)				
				B	12 ea (6 sets)				
			Hall10	A	12 ea (6 sets)				
				B	12 ea (6 sets)				
			② Mosaic street lamp (cross section)	Hall 7	A			6 ea	0.6 X 1.5
					B			6 ea	
				Hall 8	A			4 ea	
		B			6 ea				
		Hall 9		A	4 ea				
				B	3 ea				
		Hall10		A	2 ea				
				B	3 ea				
		③ Mosaic street lamp (both sides)		Hall 6		12 ea (6 sets)		0.8 X 1.5	
				Hall 7	A	6 ea (3 sets)			
					B	6 ea (3 sets)			
				Hall 8	A	6 ea (3 sets)			
			B		6 ea (3 sets)				
			Hall 9	A	6 ea (3 sets)				
				B	6 ea (3 sets)				
Hall10	A		6 ea (3 sets)						
	B		6 ea (3 sets)						

# Advertisement Spot for Organizer

## KINTEX 2 \_Outside

Classification			Location	Quantity(ea)	Specification (m)	Remarks	
Placards	walking path	④ Large-scale street lamp	Hall 6		3 ea	1.25 X 2.5	See drawing for quantity & location
			Hall 7	A	2 ea, Behind the building 1ea		
				B	2 ea, Behind the building 1ea		
			Hall 8	A	2 ea, Behind the building 2ea		
				B	3 ea, Behind the building 3ea		
			Hall 9	A	2 ea, Behind the building 2ea		
				B	3 ea, Behind the building 3ea		
			Hall10	A	2 ea, Behind the building 1ea		
				B	2 ea, Behind the building 1ea		
				⑤ Railing banner	Front		
		⑥ Hall 6 Entrance banner	Hall 6	A	2 ea	5.5 X 1	
				B	2 ea		
				C	2 ea		
		⑦ Outer wall banner	Hall 10 outer wall		5ea (1 ea per hall)	15 X 5.5	Hang it from the left (Hall 10 → 9 → 8 → 7 → 6)
		Vehicle Gate	⑧ Gate 3 Signboard (Hall 6~10)		5ea (1ea per hall)	Hall 6 : 8 X 1.0 Hall 7~10 : 9 X 1.0	Hang it from the left (Hall 6 → 7 → 8 → 9 → 10)
	⑨ Gate 4 Signboard (Hall 6~8)		3ea (1ea per hall)	10 X 1.5	Hang it from the left (Hall 8 → 7 → 6)		
	⑩ Loading dock 2 (Hall 6 ~ 8)		3ea (1ea per hall)	Hall 6 : 6 X 1.5 Hall 7~8 : 16 X 1.5	Hang it from the left (Hall 8 → 7 → 6)		
	⑪ Loading dock 3 (Hall 9 ~ 10)		2ea (1ea per hall)	18 X 1.5	Hang it from the left (Hall 10 → 9)		
	⑫ LED electronic display	Hall 10 outer wall		1ea	8.16 X 8.16	WMV supported (544 X 544 pixel)	
		Loading dock (Hall 7 ~ Hall 10)		2ea per hall	5.04 X 1.68 (336 X 112 pixel)	Text form / 3 colors	

# Advertisement Spot for Organizer

## KINTEX 2 \_Outside

KINTEX offers designated areas for free; however, exact advertising locations and timings are to be discussed in advance.



- |                                      |                          |
|--------------------------------------|--------------------------|
| 1 Moving walk Canopy                 | 6 Hall 6 Entrance Banner |
| 2 Mosaic street lamp (cross section) | 7 Outer wall Banner      |
| 3 Mosaic street lamp (both sides)    | 8 Gate 3 Signboard       |
| 4 Large-scale street lamp            | 9 Gate 4 Signboard       |
| 5 Railing Banner                     | 10 Loading dock 2        |
|                                      | 11 Loading dock 3        |

## PARKING

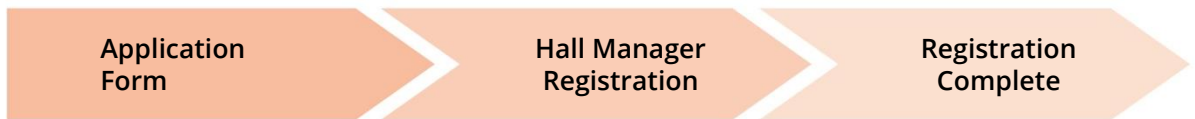
### Quantity of Parking Passes

KINTEX provides parking passes to organizers proportionally to the size of leased exhibition halls. Generally on the opening day, 20 VIP cars can be registered free of charge.



### Standard of Free Parking

Free: 10 cars per hall can be registered (for the half a hall, five cars can be registered)



### Daily Pass

No. of free entry cars x total number of days leased



### Note

- When registering for free vehicle access, the car number plates should be a combination of Korean characters and numbers. Accuracy is required for proper registration.
- Free parking passes are provided to sedans only (buses and cargo vehicles are excluded)
- Extra passes can be purchased at the Parking Office
- Contact: 82-31-995-8265

### KINTEX Parking Fee

- Sedan, Van, Small Cargo (Less than 2.5 tons)
- Standard 30 minutes = 1,500₩  
500₩ for each additional 10 minute increment. All day-12,000₩
- Big Cargo (More than 2.5 tons), Bus (more than 25 seats) Standard 30 minutes = 3,000₩
- 1,000 ₩ for each additional 10 minutes. All day pass = 24,000₩

### **III. Meeting Room**

- Chapter-

1. Facility Information
  - KINTEX 1
  - KINTEX 2
2. General Support Service
3. Organizer's Support Office
4. Advertisement
5. Cargo Elevator Guidance
6. Parking Fees













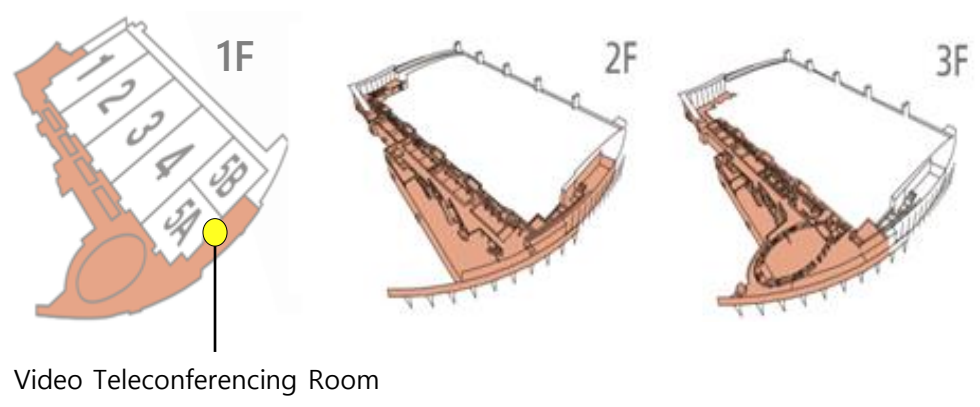
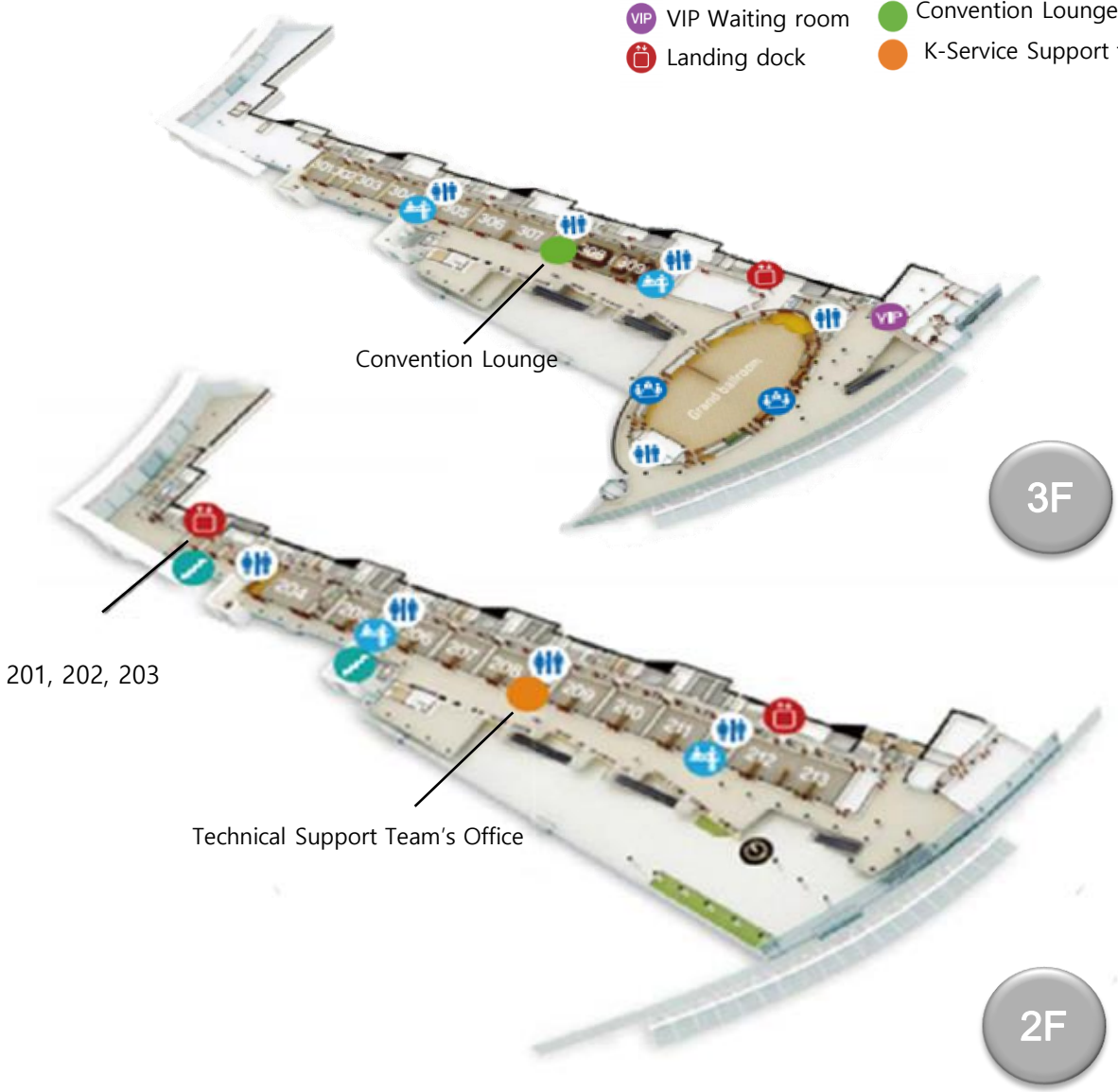


## KINTEX1. Facility Information

Classification	Conference Room	Area Size(m) (LxWxH)	Capacity			Audio(mic)		Screen project (ANSI)	Banner Size(m) (WxH)		
			Lecture	Theater	Banquet	Cable	Wireless		Front	Side	Back
Standard	202,203	8.5x3.7	16	30	2	2	1	150" (5,000)	5x1	-	-
	204	32x13x4	180	360	150	4	2	200" (5,000)	6x1	-	-
	205~213	18x13x4	120	208	80	2	2	200" (5,000)	6x1	-	-
	205A~213A	13x9x4	48	96	50	2	1	200" (5,000)	6x1	-	-
	205B~213B	9x13x4	48	96	50	2	1	150" (5,000)	5x1	-	-
	(Combined) 212+213 306+307	36x13x4	252	400	180	4	2	200" (5,000)	6x1	-	-
	301	15x15x3.7	100	168	70	2	2	150" (5,000)	6x1	-	-
	302	9x13x4	48	96	50	2	2	150" (5,000)	6x1	-	-
	303~307	18x13x4	120	208	80	2	2	200" (5,000)	6x1	-	-
VIP (Fixed Setting)	308	18x13x4	34			2	2	200" (7,500)	6x1		
	309A	9x13x4	12			2	1	200" (7,500)	6x1		
	309B	13x9x4	20			2	0	150" (5,000)	5x1	-	-
Grand Ballroom	GBR(A)	25x32x10	392	800	420	9	3	300" (15,000)	11x1	9x8	
	GBR(B)	25x32x10	392	800	420	6	3	300" (15,000)	12x1	-	-
	GBR(A+B)	50x32x10	800	1600	840	9	6	300" (31,000) 250" (13,000)	11x1	9x8	12x6

# KINTEX1. Facility Information

-  Organizer's Office
-  stairs
-  Business Lounge
-  Toilet
-  VIP Waiting room
-  Convention Lounge
-  Landing dock
-  K-Service Support team



# KINTEX1. Facility Information

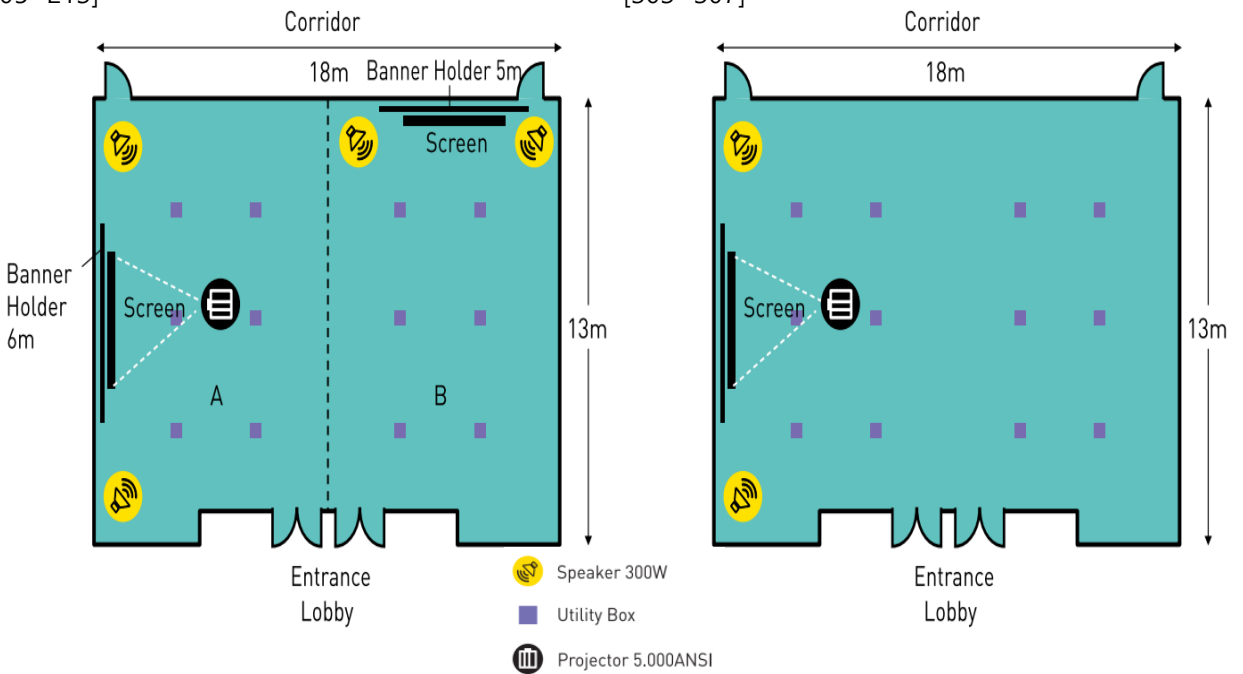
## 1. Standard(Medium Size, 205~213/ 303~307)



Setting	Maximum Capacity (Seats)	Standard Facility
Lecture	120	2 cable mic 2 wireless mic 200" Screen 1 Big podium 1 small podium 2 300W speakers
Theater	208	
Banquet	80	

[205~213]

[303~307]



### Banner



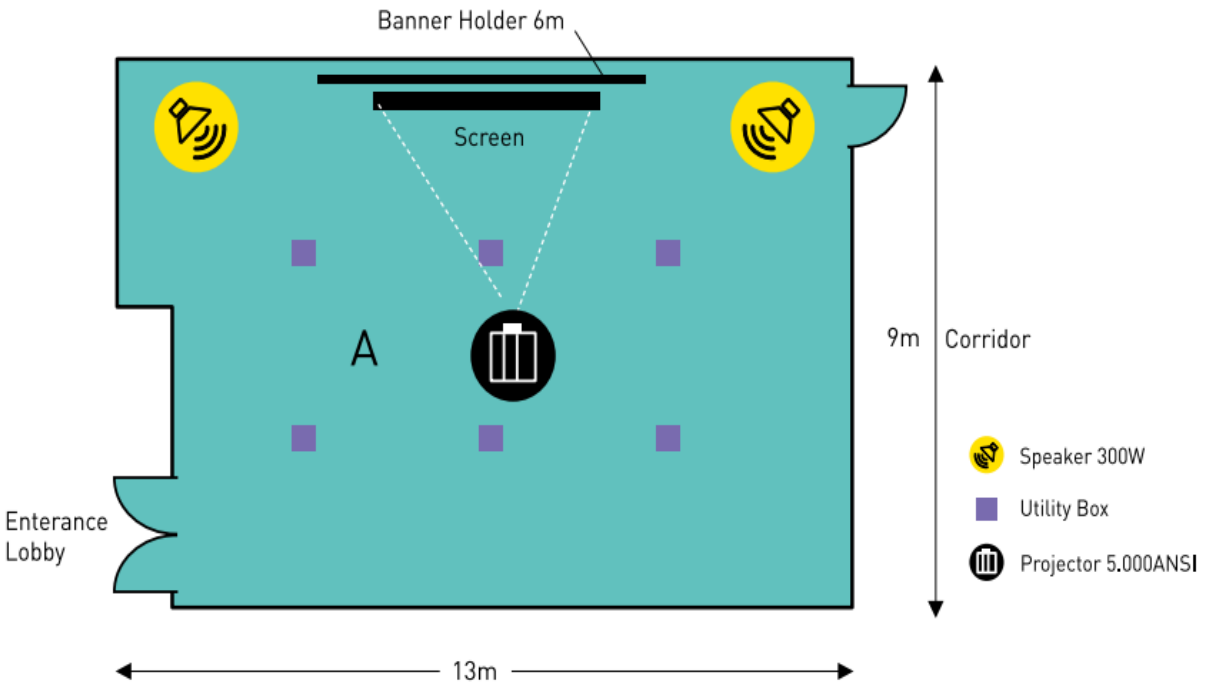
- Horizontal Banner :  
W 6m\*H 1m  
(When using screen, Blocks banner)
- Vertical Banner :  
W 0.9m\*H 3m
- \* Screen is in front of banner

## KINTEX1. Facility Information

### 2. Standard(Medium Size, Dividable, 205A ~ 213A)



Setting	Maximum Capacity (Seats)	Standard Facility
Lecture	48	2 cable mic 1 wireless mic 200" Screen 1 Large podium 1 small podium 2 300W speakers
Theater	96	
Banquet	50	



### Banner



- Horizontal Banner :  
W 6m\*H 1m  
(When using screen, Blocks banner)
  - Vertical Banner :  
W 0.9m\*H 3m
- \* Screen is in front of banner

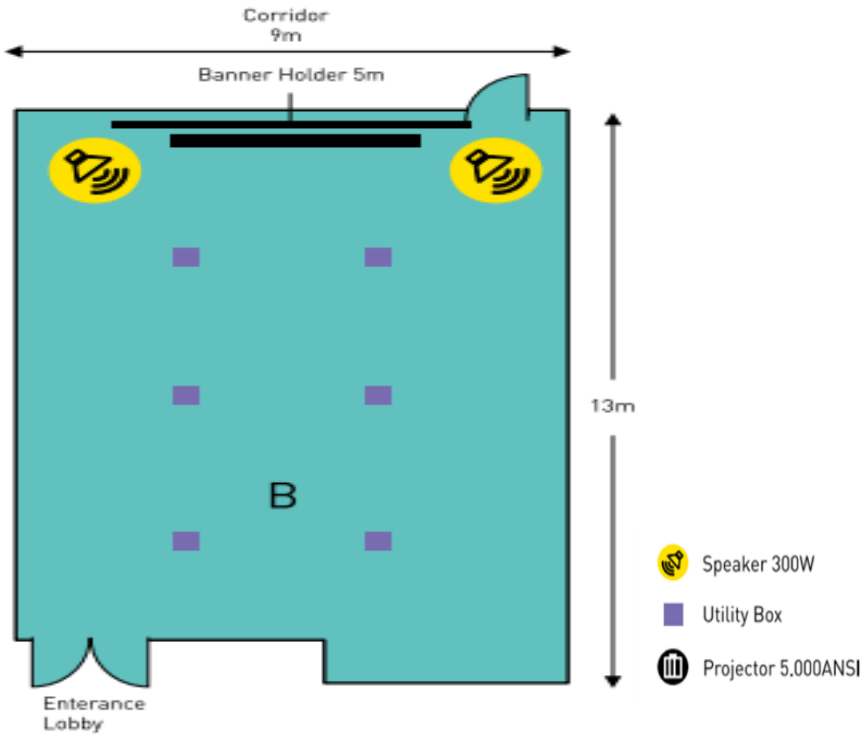
## KINTEX1. Facility Information

### 3. Standard(Medium Size, Dividable, 205B ~ 213B / 302)



Setting	Maximum Capacity (Seats)	Standard Facility
Lecture	48	2 cable mic 1 wireless mic 200" Screen 1 Large podium 1 small podium 2 300W speakers
Theater	96	
Banquet	50	

\* 302 -2 cable mic, 2 wireless mic



### Banner



- Horizontal Banner :  
W 5m\*H 1m(302 - W6m \* H1m)  
(When using screen, Blocks banner)
  - Vertical Banner :  
W 0.8m\*H 3m(302 - W0.8m\*H3m)
- \* Screen is in front of banner

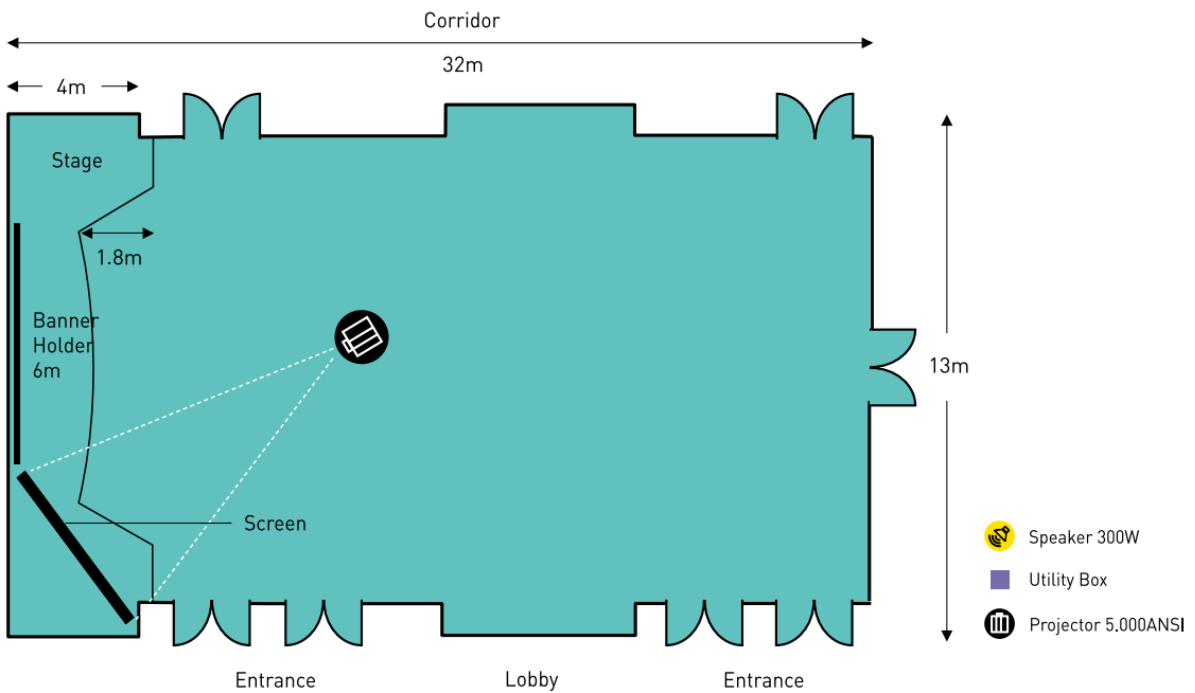
## KINTEX1. Facility Information

### 4. Standard(Event Room, 204)

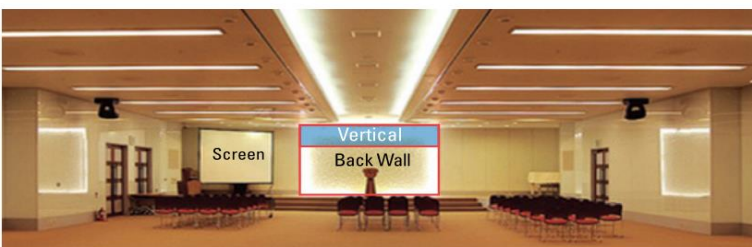


Setting	Maximum Capacity (Seats)	Standard Facility
Lecture	180	4 cable mic 2 wireless mic 200" Screen 1 Big podium 1 small podium 1 300W speakers
Theater	360	
Banquet	150	

\* 302 -2 cable mic, 2 wireless mic



### Banner



- Horizontal Banner W 6m\*H 1m
- Big size Banner W 6m\*H 3m

# KINTEX1. Facility Information

## 5. VIP(Fixed Setting, 308 / 309A / 309B)



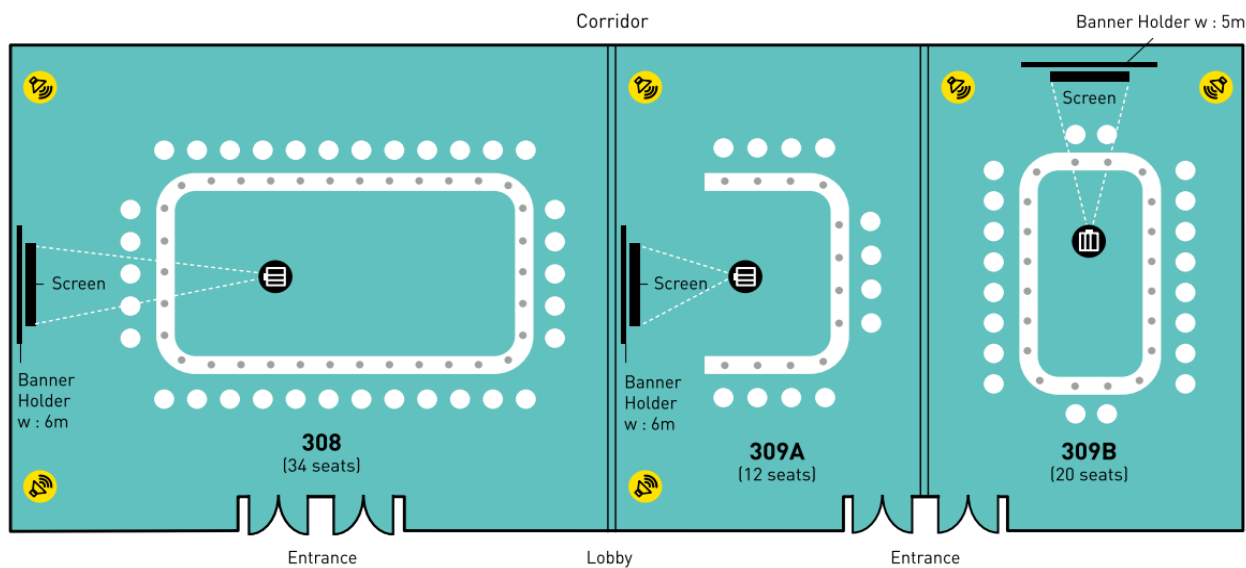
[308]



[309A]



[309B]



- Delegate Microphone
- Speaker
- Projector 5,000ANSI

\*Fixed Seats(Change unavailable)  
\*Free Beam Projector

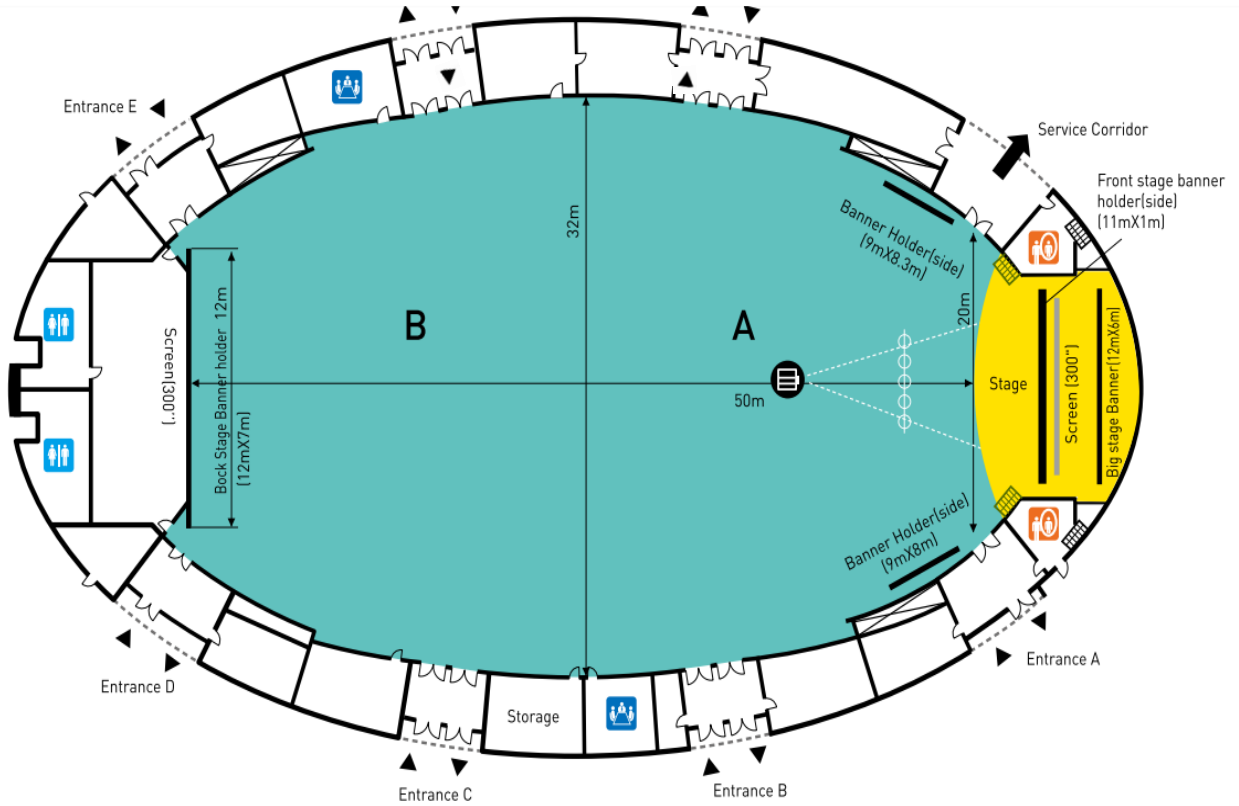
### Banner



- Horizontal Banner :  
W 6m\*H 1m  
(Banner will be blocked)
  - Vertical Banner :  
W 0.9m\*H 3m
- \* Screen is in front of banner

# KINTEX1. Facility Information

## 6. Grand Ballroom(GBR)



- Rest Room
- Organizer's Office
- Makeup Room
- Projector 10,000 ANSI
- Lighting Batten



Scale		1,660		
Size Details		W+L(m)	Height(m)	Size(m <sup>2</sup> )
	A	32X25	10	830
	B	32X25	10	830
	A+B	32X25	10	1,660
Stage	12X7.5	Stage height		Fixed on A side
		0.9		
Capacity	Room Type	Class Rom	Theater	Banquet
	A	392	800	420
	B	392	800	420
	A+B	800	1600	840
Lobby next to Gate B&C, Banquet type 500pax				
Floor loading limit: 0.5 ton/m <sup>2</sup>				
Equipment	Interpretation room for 8-languages			
	Projection screen(300", 8.2m x 6.1m)			
	Projector 15,000 ANSI			
	GBR A -9 Microphones, 3 Wireless microphones GBR A -6 Microphones, 3 Wireless microphones GBR A+B-9 Microphones, 6 Wireless microphones			
Main Speak (1500W (Line-Array) Sub Speaker 1200w(Line-Array) 24 ceiling speakers 300w				
Electric Banner Holder	Front: 11m x 1m   Side: 9m X 8m   Back:12m x 6m			
Other Facilities	Organizer's office(2), VIP Lounge(8 persons), Makeup Room, Storage			



## KINTEX1. Facility Information

### 6-1. Hybrid Event Studio(Only Grand Ballroom)

Following the Digital era, KINTEX supports cutting edge hybrid events. Hybrid event studio is installed in a grand ballroom which has the capacity of 2,000 people. It is equipped with a live streaming equipment which allows the Lecture Type event to communicate with audience from all over the world without the restrictions of the number of people participating in the event. KINTEX promises to provide the best service that is optimized to each event by collaborating with Korea's best hybrid event company (M Big).



One stop service provided in different packages



Stay safe by maintaining social distancing



Console system compatible with all platforms



Large high resolution LED screen (11m X4m)



Real-time communication through VR-AR video transmission



Lively hologram images



Sound and lighting system that is up to the standard of professional broadcasting stations



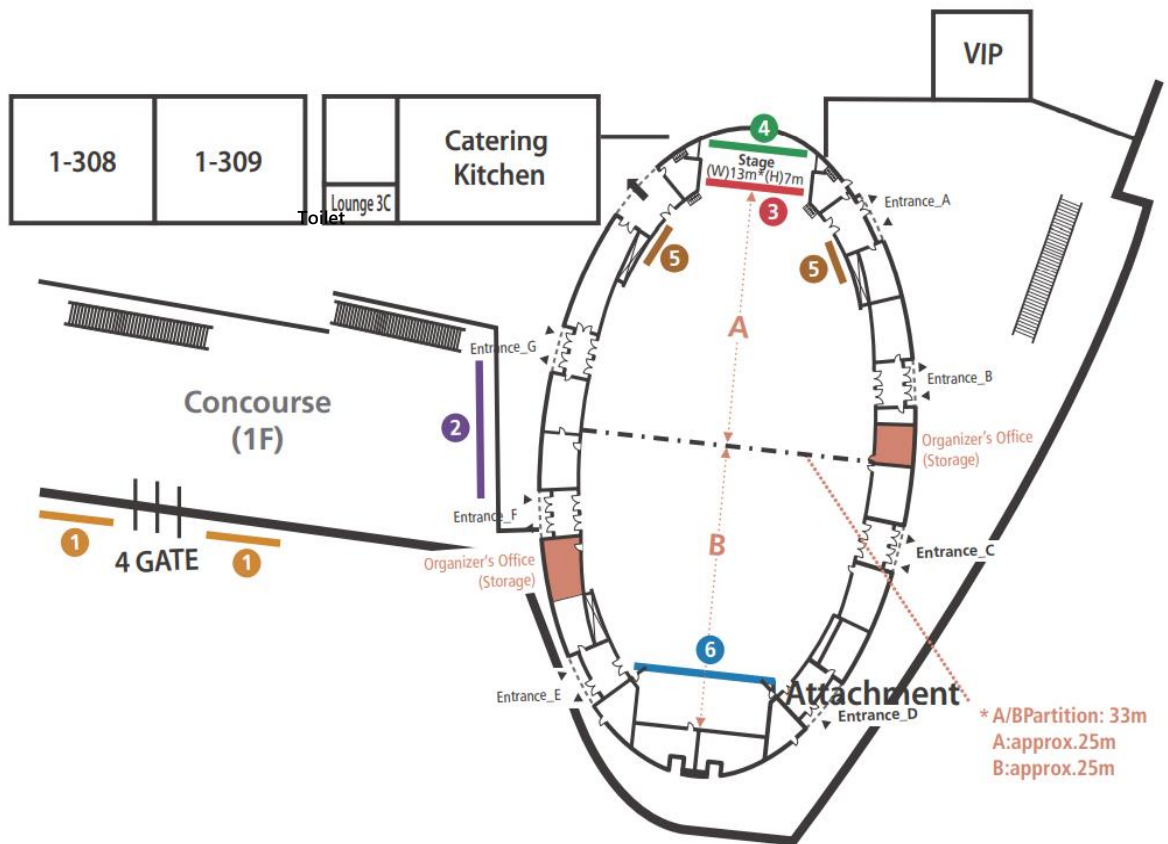
Vivid image brought by 4K digital camera



Customized service that reflects the nature of event

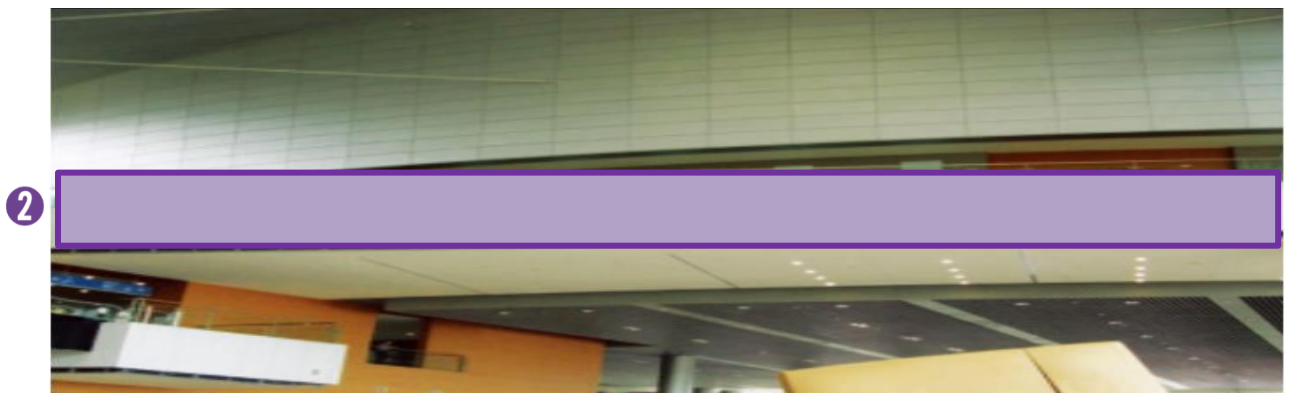
## KINTEX1. Facility Information

### 6-2. Grand Ballroom Banner(GBR)



- ① Outdoor Banner (Left/Right of each Gate) : 8m x 1m
- ② Grand Ballroom Balustrade Banner : 24m x 3m
- ③ Grand Ballroom Stage Banner : 11m x 1m (Max.12mx1m)
- ④ Grand Ballroom Stage Back Wall : 11m x 6m (Max.12mx6m)
- ⑤ Grand Ballroom Side : 9m x 8m
- ⑥ Grand Ballroom Back: 12m x 6m

Please discuss the availability of each spot of banner before producing banners. Banners with titles other than the event name or temporary ads cannot be attached to walls



# KINTEX1. Facility Information

## 7. Video Teleconferencing Room

Eligibility: Organizers using KINTEX exhibition center or conference rooms

Location: Next to VIP room adjacent to Hall 5

Size: 104.6m<sup>2</sup> / 7 rooms

Fee: 100,000 KRW ~ 800,000 KRW/ VAT excluded

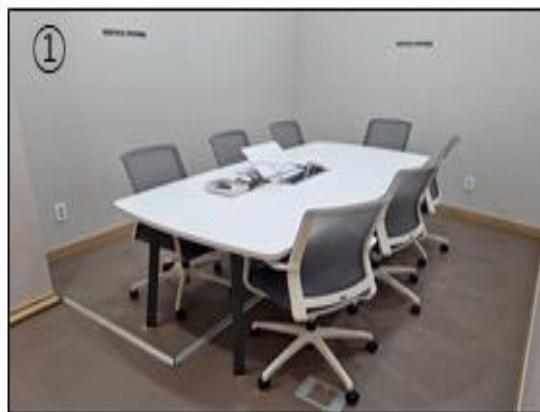
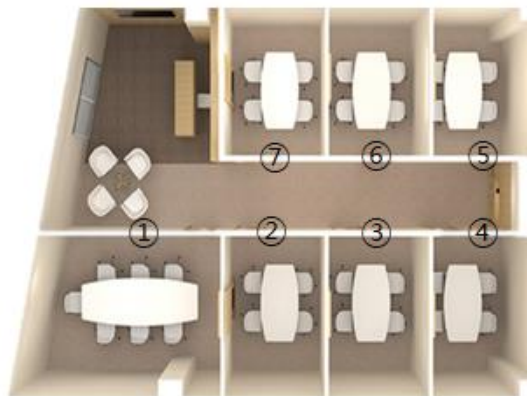
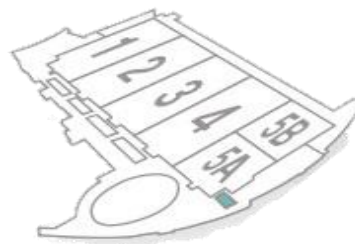
Booking: Approved will be granted through advance reservation and contract(it will be provided to the VTC Room users first)

For Additional Information:

Exhibition Marketing at +82-31-995-8067 or

Email: bjsong@kintex.com

Purpose:



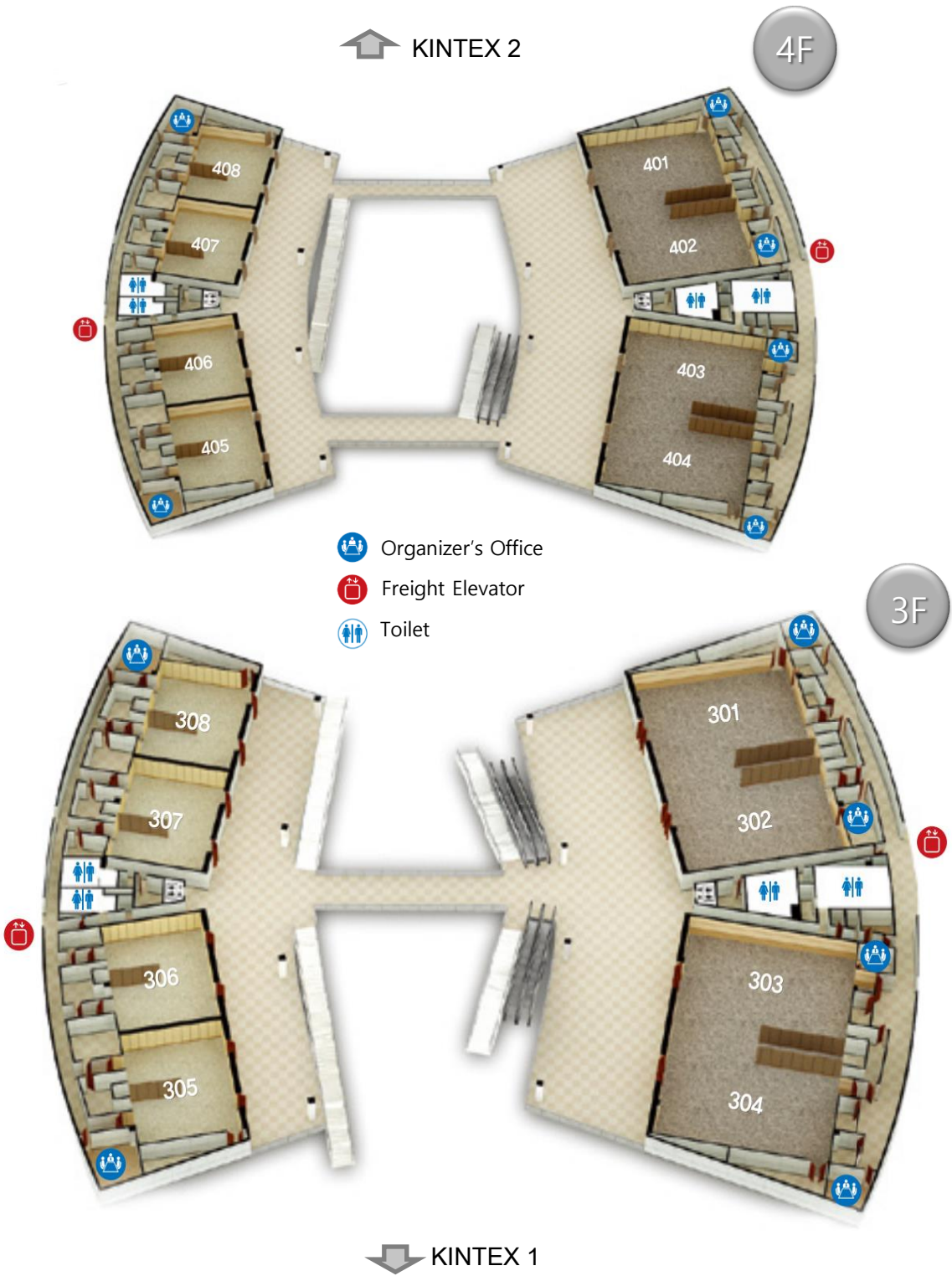
	Usage	Details
Multi-purpose	(Online) VTC Room	Hosts online video teleconferences with major buyers from abroad who cannot physically participate in exhibitions in person
	(Offline) Trade meeting	When holding a trade meeting between foreign buyers and local sellers
	Organizer Meeting Room	Different areas will be allocated for different tasks of exhibition and conference organizers and related parties
	Organizer Office	Extra space on top of the designated organizer's offices will be available for organizers and related parties during international exhibitions and conferences
	ETC	Security and escort area, waiting room for opening ceremony and concert guests, and office areas for exhibition participants

## KINTEX 2. Facility Information

Casual Location	Meeting Room	Ariat Size(m) (L*W*H)	Capacity			Audio		Screen	Banner Size (W*H)			
			Lecture	Theatre	banquet							
<b>Large</b>	301,304 401,404	20x4.15x6	144	280	140	2	2	200" (5,000)	7x1	6	-	
	302,303 402,403	20x4.15x6	144	280	140	2	2	200" (5,000)	7x1	6	-	
<b>Combined</b>	301+302,303+304 401+402,403+404	20.4x30.8x6	300	644	600	4	4	200" (5,000)	7x1	6	-	
<b>Medium</b>	305~308 405~408	12.3x15.3x4	80	160	90	2	2	150" (5,000)	6x0.8			
<b>Dividable</b>	305A/B 306A, 307B, 308B, 405A/B 406A, 407B, 408B	12.3x7.6x4	40	80	40	2	1	150" (5,000)	6x0.8	-	-	
	306B, 307A, 308A 406B, 407A, 408A	12.3x7.6x4	30	56	40	2	1	150* (5,000)	6x0.8	-	-	
<b>Hall6</b>	6-Divided		30.6x30.6x10	500	1,000	1,000	2	2	300" (10,000)	22	14	20.6
	3-Divided	A, C	30.6x61.2x10	1,000	2,000	2,000	4	4	300" (10,000)			
		B							400" (20,000)			
	Total		91.8x61.2x10	3,000	6,000	6,000	6	4				

Hall6(Dividable into 3 halls) : 2 Wired Microphone, 2 Wireless Microphone  
 Large & Medium Convention Room(301~308, 401~408) : 2 Wired Microphone, 2 Wireless Microphone

## KINTEX 2. Facility Information

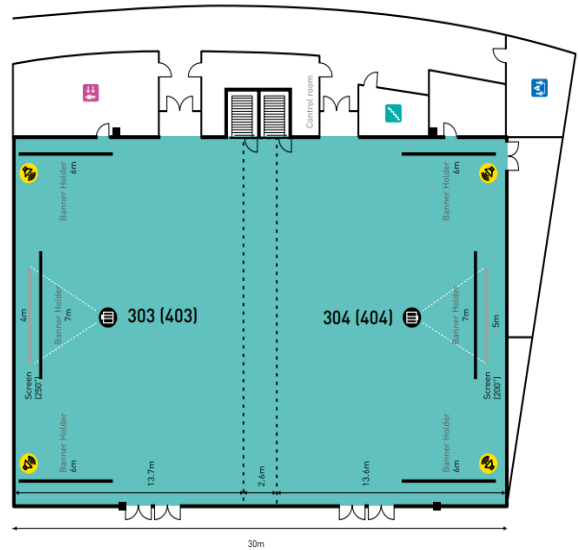
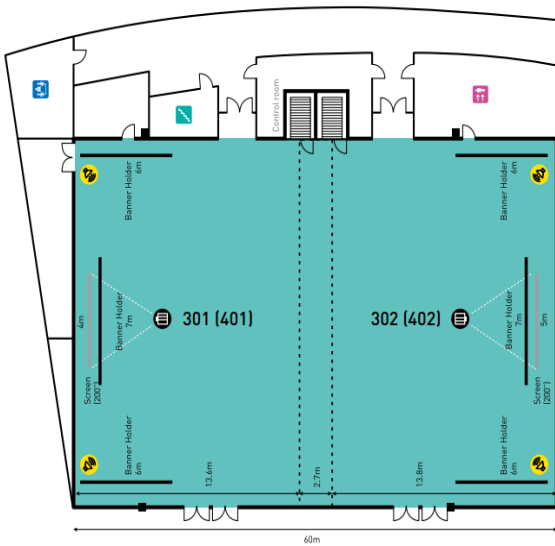


## KINTEX 2. Facility Information

### 1. Standard(Large Size, 301~304/ 401~404)



Setting	Maximum Capacity (Seats)	Standard Facility
Lecture	114	2 cable mic 2 wireless mic 200" Screen 150" Screen (302,303, 402,403) 1 Large podium 1 Small podium 4 300W speakers
Theater	280	
Banquet	140	



■ Staircase    
 ⊕⊕⊕⊕ Lighting Batten    
 ⚡ Main Speaker    
 Ⓜ DLP Projector 5,000ANSI    
 + Support Office    
 Ⓜ Organizer's Office

## Banner



- Front Banner : W7m\*H1m
- Side Banner : W 6m\*H1~3m  
(Left, Right, total 2)

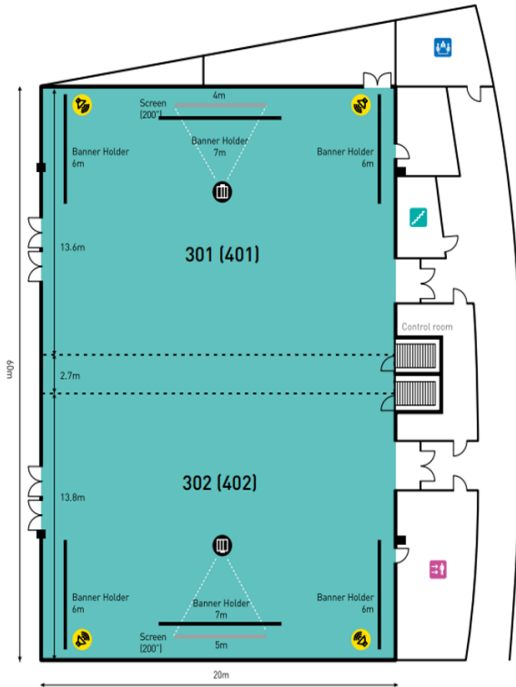
\*The screen is behind the banner bar.

## KINTEX 2. Facility Information

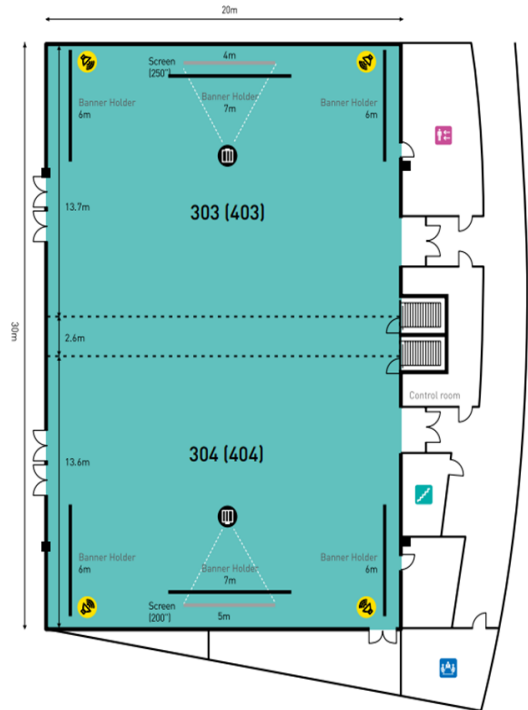
### 2. Standard(Medium Size-Combined, 301+302,303+304/401+402,403+404)



Setting	Maximum Capacity (Seats)	Standard Facility
Lecture	300	2 cable mic 2 wireless mic. 250" Screen 1 Large podium 1 small podium 4 300W speakers
Theater	644	
Banquet	300	



- Staircase
- Main Speaker
- Support Office
- Organizer's Office
- Lighting Batten
- DLP Projector (5,000 ANSI)



### Banner



- Front Banner : W7m\*H1m
- Side Banner : W 6m\*H1~3m  
(Left, Right, total 2)

\*The screen is behind the banner bar.

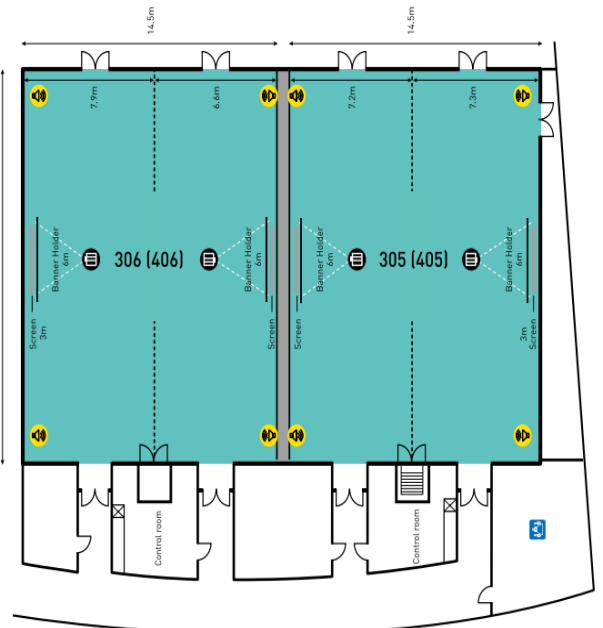
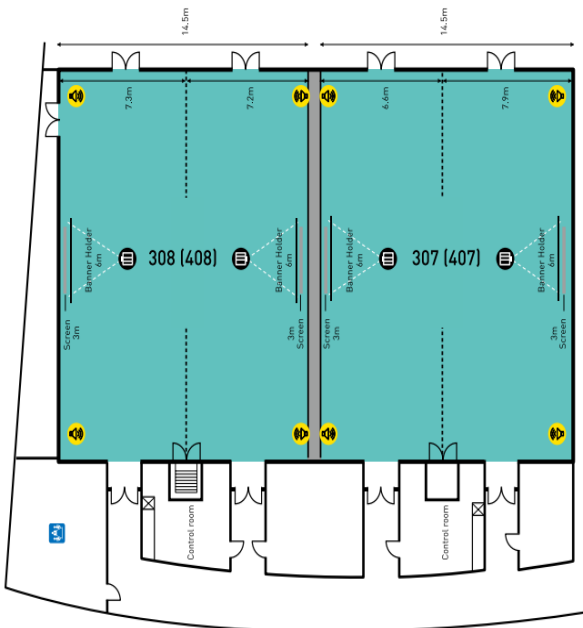
## KINTEX 2. Facility Information

### 3. Standard(Medium size, 305~308/405~408)

\*3F / 4F Same Structure



Setting	Maximum Capacity (Seats)	Standard Facility
Lecture	80	2 cable mic 2 wireless mic 250" Screen 1 Large podium 1 small podium 4 300W speakers
Theater	160	
Banquet	90	



### Banner



- Horizontal Banner :  
W 6m\*H 0.8m  
(If longer than 0.9m, it blocks the screen)
- Vertical Banner :  
W 0.8m\*H 3m

\*The screen is behind the banner bar.



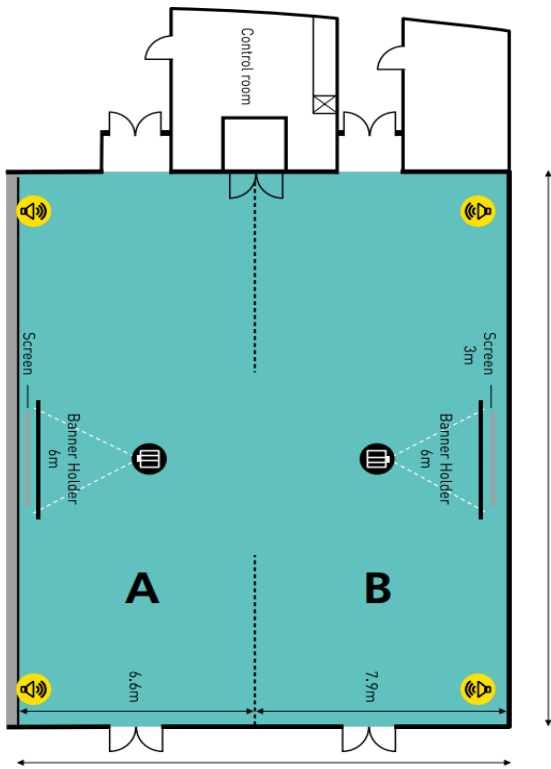
## KINTEX 2. Facility Information

### 4. Standard(Medium size-Dividable, 305A/B~308A/B 405A/B~408A/B)

\*3F / 4F Same Structure



Setting	Maximum Capacity (Seats)	Standard Facility
305A/B~308A/B 405A/B~408A/B		2 cable mic 2 wireless mic 150" Screen 1 1 Large podium 1 small podium 2 300W speakers
School	40	
Theater	80	
Banquet	40	
306B, 307A, 308A 406B, 407A, 408A		
School	40	
Theater	40	
Banquet	40	



 Main Speaker    
  DLP Projector 5,000ANSI

### Banner

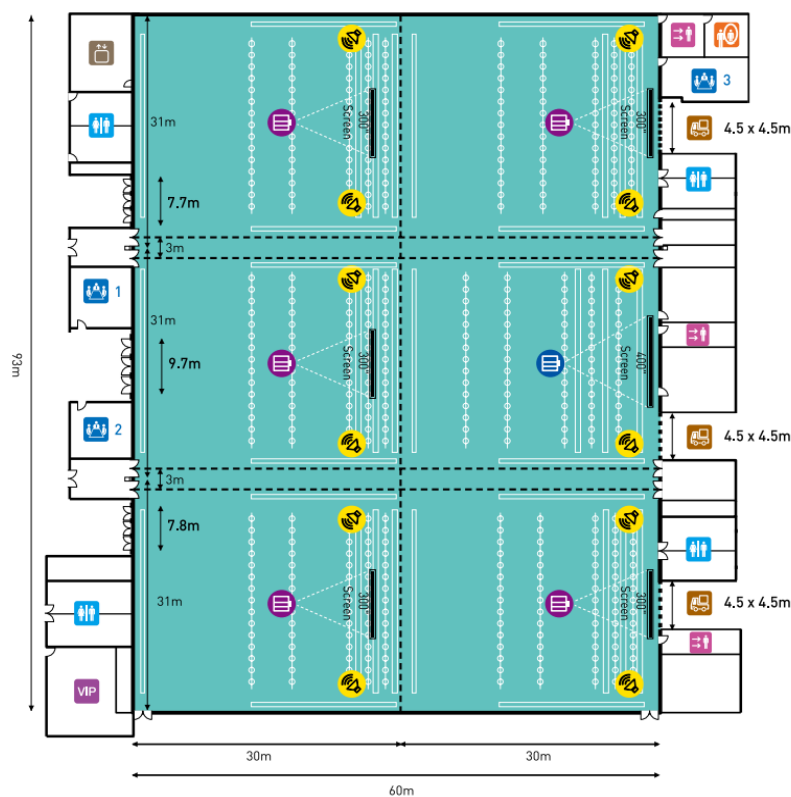


- Horizontal Banner :  
W 6m\*H 0.8m  
(If longer than 0.9m, it blocks the screen)
- Vertical Banner :  
W 0.8m\*H 3m

\*The screen is behind the banner bar.

# KINTEX 2. Facility Information

## 5. Multi-purpose Hall (Hall 6)



**Legend:**

- Restroom
- Freight Elevators
- Support Office
- Main Speaker
- Lighting Batten
- Makeup Room
- Organizer's Office
- Projector 10,000 ANSI
- Banner Holder
- VIP Lounge
- Cargo Access
- Projector 20,000 ANSI

**Electricity Capacity**

- Total Electric Power Capacity for Exhibition Halls : 16,200 (KVA)
- Power Capacity for Each Exhibition Hall : 1,500 (KVA)
- Trench Type & Capacity

Type	Capacity	Trench
A	100 [A]	3 ø4W 380/220V
B	300 [A]	3 ø3W 220V

**Tele-communication Facilities(Capacity per Trench)**

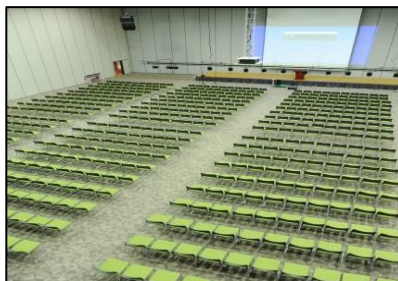
- Telephone : 6 lines
- Wired Internet : 48 ports
- Wireless Internet (802.11a/b/g/n)
- TV Available

**Water/Drainage & Compressed Air**

- Water/Drainage Operating Pressure : 2.5-3kg/cm<sup>2</sup>
- Compressed Air Operating Pressure : 9kg/cm<sup>2</sup>

**Emergency Facilities**

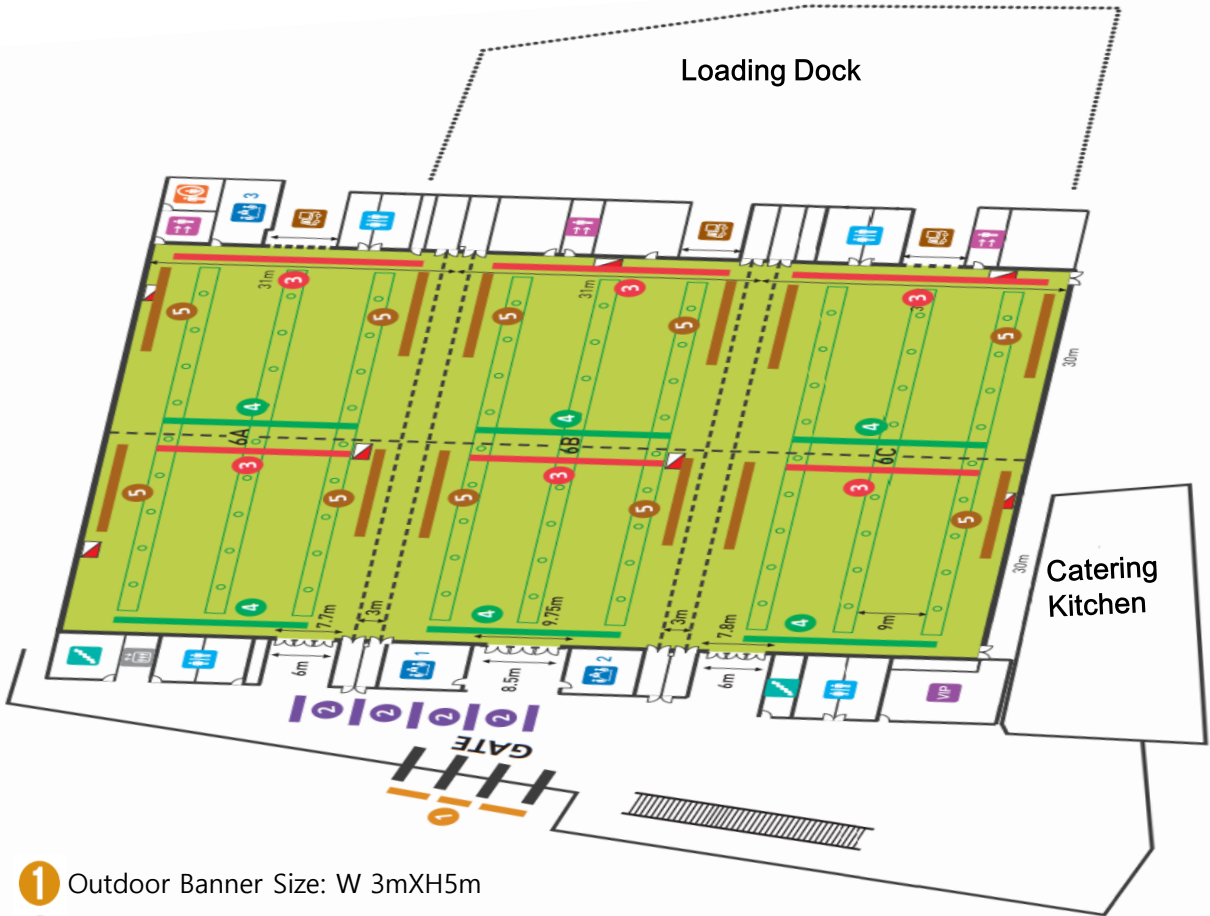
- No. of Fireplug : 7/hall
- Fire Extinguisher



Scale	5,618m <sup>2</sup>			
	Length(M)	Width(M)	Height(m)	
Size Details	6-Divided	30.3	30.6	10
	3-Divided	30.6	61.2	10
	Total(Integrated)	91.8	61.2	10
		Classroom	Theater	Banquet
	6-Divided	500	1,000	1,000
	3-Divided	1,000	1,000	2,000
Equipment	Projection Screen: 6-Divided, 3-Divided(A,C)(300")			
	Projection Screen: Total(Integrated). 3-Divided(B)(400")			
	DLP Projector(Ceiling fixed type): Total, 3-Divided(B) 10,000 ANSI 5ea			
	DLP Projector(Ceiling fixed type): Total, 3-Divided(B) 20,000 ANSI 1ea			
	6-Divided MIC: 2 Cable, 2 Wireless			
	3-Divided MIC: A,B,C(4 Cable, 4 Wireless)			
	Total(Integrated)MIC: 6 Cable, 6Wireless)			
	Spot light 2KW Fresnel lens 8"			
	Ellipsoid light HPL 750W			
	Moving light HMI 1200W			
	Conference microphone can be installed			
Banner Holder	Front: 22m, Side:14m, back:20.6m			
Built-in facilities	3 Organizer's office, 1 VIP lounge			
	3 Support offices, 1 Makeup rooms			
	12 Interpretation rooms, 3 Control room			

## KINTEX 2. Facility Information

### 6. Multi-purpose Hall Banner(Hall 6)



- 1 Outdoor Banner Size: W 3mXH5m
- 2 Lobby Ceiling Banner(5ea):3mX5m
- 3 Hall 6 Indoor Banner(Front): 20mX1~7m
- 4 Hall 6 Indoor Banner(Back): 20m X1~7m
- 5 Hall 6 Indoor Banner(Side): 14m X1~7m

## General Support Service

### 1. Setting Types

KINTEX provides three seat setting options inside of the meeting rooms. You can choose one of the options below. Please see Setting for the maximum capacity of seats in each setting.

[KINTEX 1]



Medium-sized Convention (Class Setting)

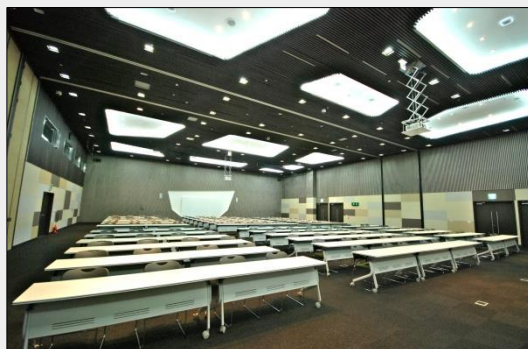


Medium-sized Convention Room (Theatre Setting)



Medium-sized Convention Room (Banquet Setting)

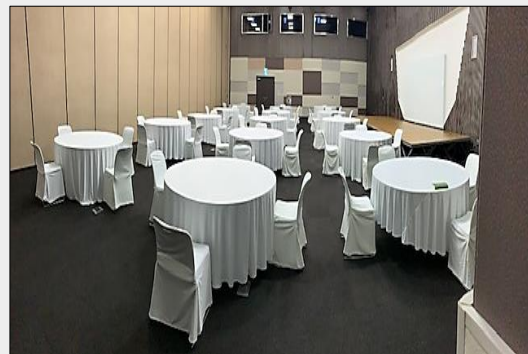
[KINTEX 2]



Medium-sized Convention Room (Lecture Setting)



Combinational Convention Room (Theatre Setting)



Combinational Convention Room (Banquet Setting)

- If a banquet setting is chosen, without using the Catering Service, an Extra Setting Fee will be charged.
- Interior design and size may be different in each meeting room.
- A setting service is offered ONLY once. If any change is needed, you either can make an adjustment on your own or you will be charged extra fees to adjust the room's arrangement

## General Support Service

### 2. Standard (free) Equipment

\*All equipment are required to check the quantity with room manager if necessary.



**KINTEX 1] Lecture desk /chair**  
 W1500 X D500 X H720  
 W450 X D560 X H810  
 \*Provided as requested



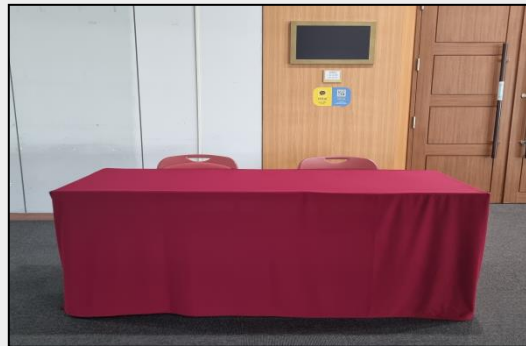
**KINTEX 2] Lecture desk /chair**  
 W1800 X D600 X H720  
 \*Provided as requested



**KINTEX 1] Wooden podium**  
 Large: W900\*D638\*H1200,  
 Small: W650\*D454\*H1200



**KINTEX 2] Acrylic podium**  
 W700\*D490\*H1100



**KINTEX 1] Registration desk**  
 W1800\*D7500\*H720, Wine color T/C  
 included, provided as requested



**KINTEX 2] Registration desk**  
 W1800\*D600\*H720 , Navy color T/C  
 included, provided as requested

## General Support Service

### 3. Equipment/Furniture for Rent (Chargeable)

\*All equipment are required to check the quantity with room manager if necessary.

\*VAT excluded



**KINTEX 1J VIP Seat** 5,000₩  
 Leather: W620XD620XH1020  
 Fabric: W570XD580XH850



**KINTEX 2J VIP Seat** 5,000₩  
 W580XD700XH720, only KINTEX 2



**KINTEX1J Piano** 100,000₩  
 Grand Piano 1-204, Grand Ballroom only



**Movable Stage** 20,000₩  
 W2000XD1000XH200~800 adjustable  
 height by 200mm unit0

## General Support Service

### 4. Equipment for Rent – A/V (Chargeable)

\*All equipment are required to check the quantity with room manager if necessary.

\*VAT excluded



#### LCD Projector

Fixed type 150,000₩ (Less than 4hrs),  
250,000 (All day use) 5000 ANSI

#### Ceiling LCD Projector

Movable type 150,000₩ (Less than 4hrs),  
250,000₩ (All day use) 5000 ANSI



#### Spare PDP

200,000 ₩ (Less than 4hrs),  
300,000 ₩ (All day use)  
50 inch PDP 1Pair Fixed Type, 212+213  
or 306+307 , only KINTEX1

Laptop 70,000₩

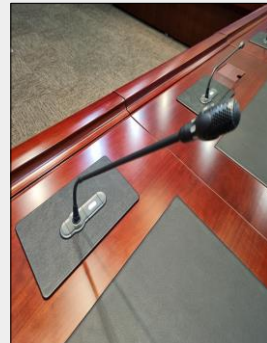


#### White board

W2400\*H1200, Provided as requested

Beam Projector Desk  
W400XD700XH600~800

\*Provided as Requested



#### Conference Microphone (movable)

Delegation Mic For each 20,000 Fixed Type  
1-308, 1-309A, 1-309B Only (Fixed  
microphones included in room rental)

## Organizer Support Office

### VIP Room / Lounge / Convention Lounge

#### VIP Room



[Grand Ballroom VIP Room]

- VIP sofa and table
- Maximum 7 people
- Electricity available (220V)
- Closet and hangers



[ Hall 6 VIP Room]

- VIP sofa and table
- Maximum 7 people
- Electricity available (220V)
- Closet and hangers

VIP waiting rooms are provided for Grand Ballroom and Hall 6 events

#### Lounge (KINTEX 1 ONLY)

- Available in 4 sites on the 2nd and 3rd floor of the KINTEX 1-(2A / 2C / 3A / 3C)
- Convention purposes desks and chairs setting available
- Electricity available (220V)
- Phone/Internet Installation available (chargeable)



Lounges in KINTEX 1 are complimentary for those exhibition and convention organizers

#### Convention Lounge



[KINTEX1]



[KINTEX2]

We provide a convention lounge free-of-charge during the lease period. There are basic supplies such as laptop(2), printers, tables, sofas for convenience in events managing as well as individual A/C and heaters.



# Display of Event Information

## Display of Event Information (LCD Signage & DID)

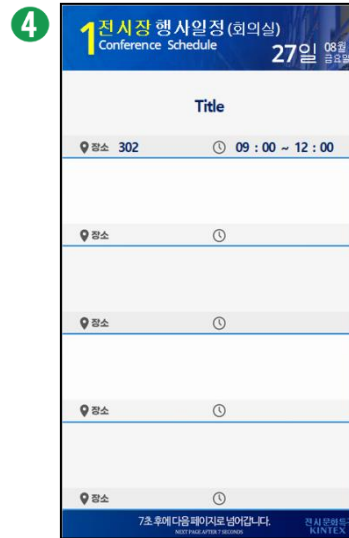
This will be displayed at the entrance of the meeting room and also on a horizontal DID(Digital Information Display) installed

1. Text Display : KINTEX standard logo + Event name text



[Signage]

- 1 Seminar Title
- 2 Time
- 3 Available People
- 4 DID

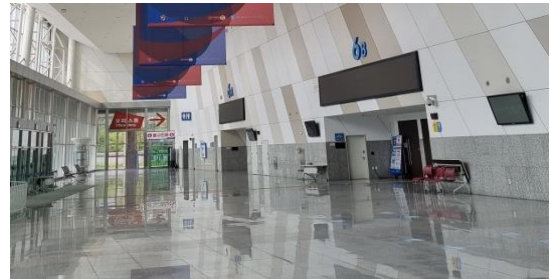
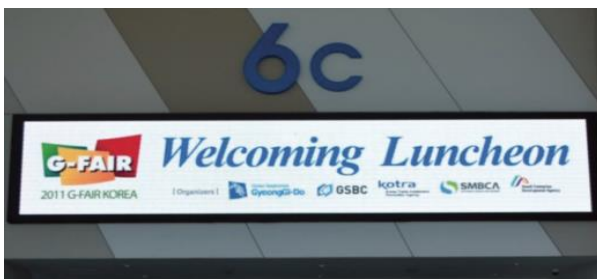


[DID]

2. Image Display : Submit a suitable (for location and Size) **JPG/BMP** file

Room Entrance	Lobby DID	GBR Entrance	
		60 inch Monitor	70 inch Monitor
1280x720 pixel	1080x233 pixel	1280x1024 pixel	1920x1080 pixel

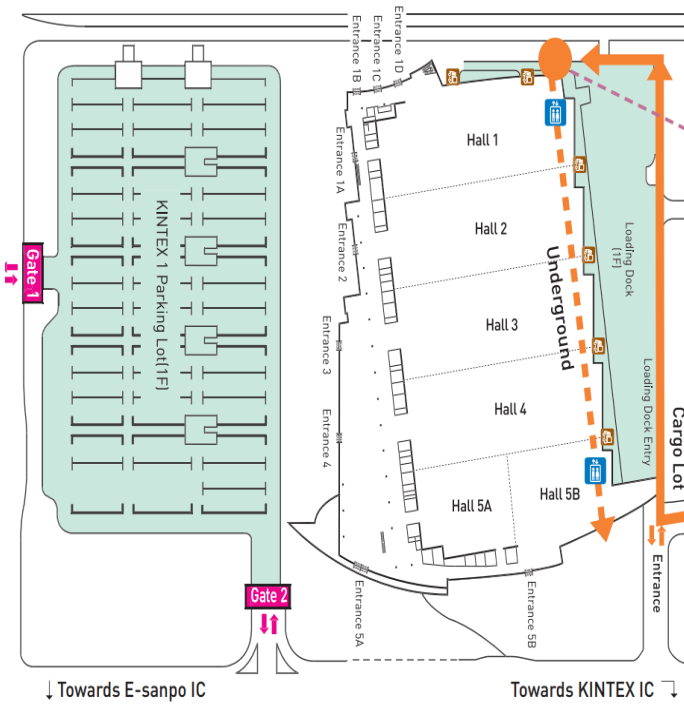
HALL 6 Entrance LCD(.BMP)			Hall 6 PDP(JPG)
Hall 6A	Hall 6B	Hall 6C	1280X720 pixel (.jpg)
800x160 pixel	1152x160 pixel	864x160 pixel	



## Cargo Elevator Guidance

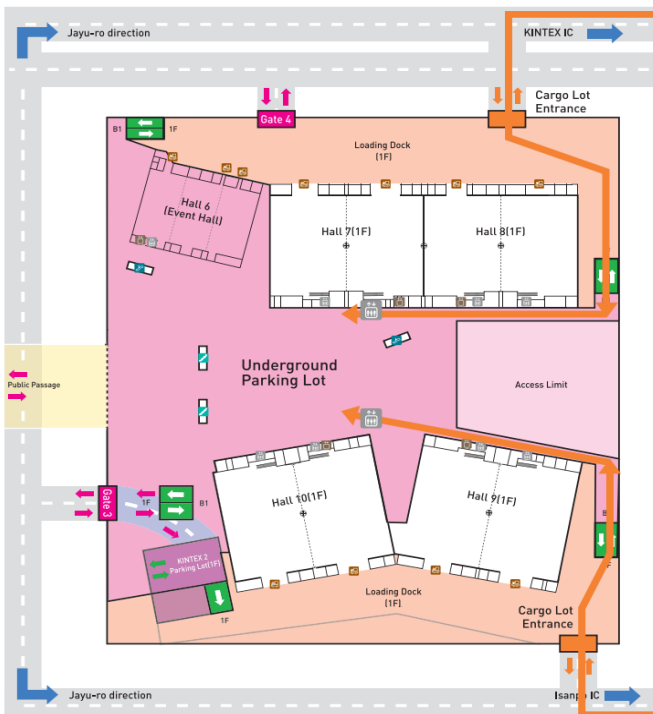
Cargo taken in/out of KINTEX should be registered with the required documents in advance, and the carrying in/out route should be submitted to the room manager. Please be aware of the condition of meeting room floors.

[KINTEX 1]



- Height Limit on Cargo : 2m
- Standard of Cargo Elevator:  
Width 1.4m \* Height 2m \* Depth 4m
- Weight Limit: 2000kg
- Operating Range : Underground (B1-3)
- Hall 1 E/V : Operate up to 2nd Floor
- Hall 5 E/V : Operate up to 3rd Floor

[KINTEX 2]



- Height Limit on Cargo : 2m
- Standard of Cargo Elevator:  
Width 1.4m \* Height 2.4m \* Depth 3.8m,
- Weight Limit 3000kg
- Operating Range: Underground (B-1 ~ B4)
- E47 Area: Operate 301~304, 401~404
- E43 Area : Operate 305~308, 405~408

## Parking Passes

### Quantity of Parking Passes for Meeting Room

KINTEX provides parking passes to organizers on a proportionate basis.

- Small-Medium sized room: 2 One-day passes
- Grand Ballroom : 5 One-day passes
- Hall 6A ~ C : 5 One-day passes
- Hall 6(A+B+C) : 15 One-day passes.



#### ※ Note

- Only available on designated dates.  
(cannot be used on dates other than lease period)
- The same amount is applied, even if only a part of the room is used
- Duplicated/copied parking passes are prohibited
- Extra parking passes are available at the parking service office.  
(KINTEX 1 Tel +82. 31. 995. 8265, KINTEX 2 Tel +82. 31. 995. 7265)

#### ※ Location

- KINTEX 1: Left side of the security guard office next to the Hall 1 entrance
- KINTEX 2: Next to the basement garage gate 3 barrier



## **IV. Other Services**

- Chapter-

1. Official Contractors
2. Parking Fees
3. Catering





## Official Contractors

### Installation

In case of any construction or installation of electricity for the purpose of the exhibition or other events, it is necessary to discuss with the room manager on the plan and submit required documents in advance.

#### Lease

- Depending on the size and number of booth(s), as the available space for lease may change, please consider the time needed for construction and demolition carefully before signing the lease.
- Extra lease fees may be charged during installation. Please consult with the contract manager and the room manager when installing any fixtures.

#### Note

- Floor supplement required under any fixtures (e.g. plywood, carpet, pytex)
- Use FIRE-RESISTANT materials for every added-on fixture/installation.
- If installing a booth in a meeting room or in the lobby, it should be at least 30 cm from the walls and at least 60 cm from the ceiling.

<b>Fire-resistant required</b>	<ul style="list-style-type: none"> <li>- Curtain (including blind) required</li> <li>- Carpet, Wallpaper thinner than 2mm (excluding paper wallpaper)</li> <li>- Exhibition-purpose (or stage-purpose) plywood or fireboard</li> <li>- Blackout, Stage Curtain (including screen used for movie theater)</li> <li>- Interior Decoration : Sound insulation and absorption materials, partition</li> </ul>
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### Submission of Installation Application

- Installation Applications
  - Write down contact details of the construction company and worker before preparing for an event such as booth installation.
  - Submit documents related to the construction company to the room manager 30 days prior to the opening of the event.
- Technical Support Application
  - Submit only if more than 3W extra electricity is needed and then work on an indirect electric connection. Determining the construction company

### Decision of Construction Enterprise

- Installation Applications
  - On installations directly related to safety issues such as an indirect electric installation, work should be completed by KINTEX-Official Contractors.
  - list of indirect electricity companies (KINTEX-Official Contractors) is below:  
<http://www.kintex.com/web/en/facility/ccpy/list.do>

### Construction and Removal of Exhibition Structures

Installation and demolition should be done during the lease period. Facilities should not be harmed or damaged. If equipment or furniture is damaged during the rental, the organizer may be charged with the respiration costs

## Official Contractors

- KINTEX manages an official contractor system so only companies with certain standards can conduct construction. As for now, there are a total of 535 companies registered for 14 fields, including installation, electricity, and advertisement. Please choose preferred contractors for each field for your event.
- Every construction project should follow the rules and regulations set forth by KINTEX operations and management. For details, please see [Exhibition Center Rules and Regulations]
- Contacts of KINTEX-authorized contractors are listed on [Online website → Venue → Official Contractors (<https://www.kintex.com/web/en/facility/ccpy/list.do>)]

Division	Field and Operation
Exhibit stand	Standard and independent booth construction, booth assembling construction
Electricity indirect	Indirect electricity and lighting installation
Carpet & Pytex	Carpet or any flooring construction
Security	Security, control, patrol halls
Advertising	Produce and install banners
Freight	Carry and exhibiting goods, machine, materials,
Rigging	Truss, hanging lights
Forklift	Carry and exhibiting goods, machine, materials
Rental	Rental for equipment (electronics)
Water & Drainage & Air	Plumbing and compressed air installation
Gas	Gas piping construction (examination)
Clearance	The business of dismantling the exhibition booth have installed
Non-flammable	Architectural, construction materials non-flammable treatment
Truss structure check	Installed safety of study business structures



## Catering, Internet

### Catering



#### SHINSEGAE FOOD CATERING SERVICE

**Gramercy**, a brand specializing in banquets, conventions, and catering

Shinsegae Food Gramercy Banquet Team is a banquet management brand for the largest convention center in Korea.

We officially sponsored the catering sector of the 2018 Pyeongchang Winter Olympics, which has been recognized for its expertise by the Olympic Committee and foreign media around the world.

We acquired the Chosun Hotel with 103 years of tradition and know-how in 2011.



### Shinsegae Food Catering Service

**Junghwan KIM** Team Leader

Tel: +82-31-995-8704 181687@sinsegae.com

**Sunhee LEE** Section chief

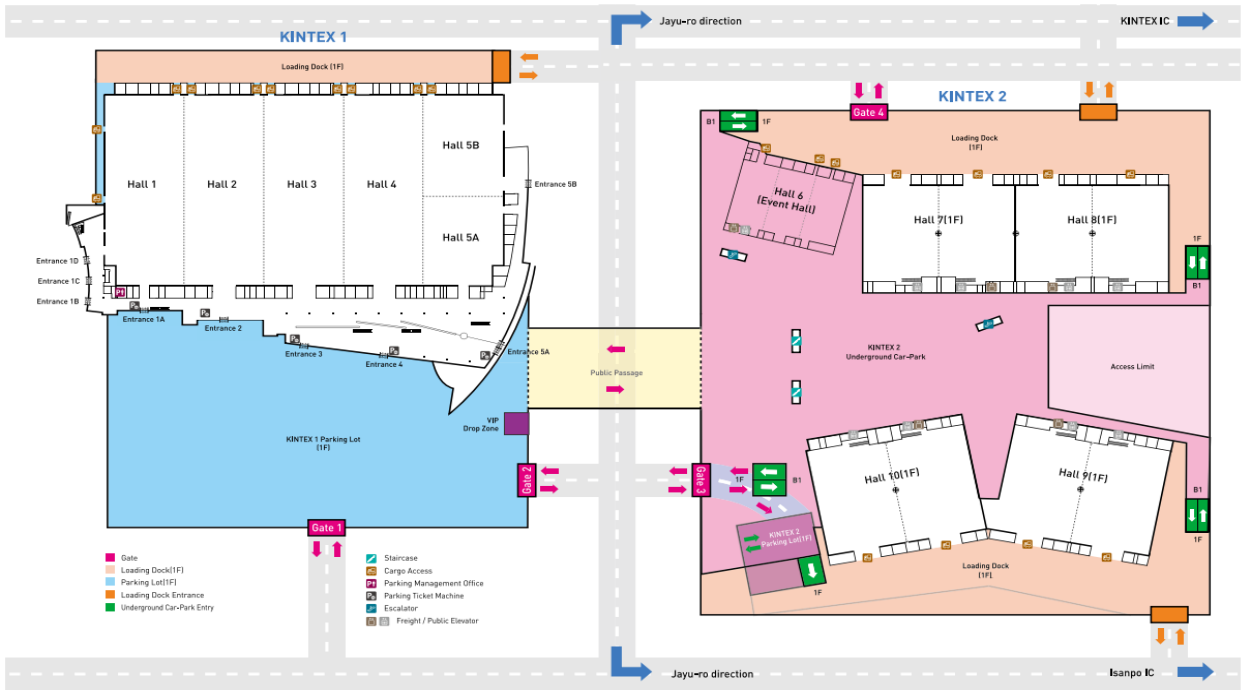
Tel: +82-31-995-8703 kintexwed@sinsegae.com

### KINTEX Wireless Internet Service

KINTEX is installed with the largest Wi-Fi system in Korea which allows for an internet access to up to 150,000 visitors a day.

35,000 visitors can simultaneously access the Wi-Fi for free anywhere inside KINTEX. KINTEX visitors can easily select a wireless network on their smart phones, laptops, and other devices to access free internet service quickly.

# Parking Fees



Classification		Parking Cost
Standard Fee (Parking Lot)	Sedan, van, Small truck (less than 5ton)	30mins: 1,500₩ Every extra 10 mins: 500₩
	Big truck(more than 2.5tons), Bus(more than 25seats)	30mins: 3,000₩ Every extra 10 mins: 1,000₩
	All day parking fee (00:00~24:00)	Sedan, van, small cargo(less than 2.5tons): 12,000₩ Bing Cargo(more than 2.5tons), Bus(more than 25seats): 24,000₩
Standard Fee (Loading dock)	Sedan, Cargo (regardless of weight)	30mins: 1,000₩ Every extra 15mins: 500₩
	Bus more than 25 seats	30mins: 2,000₩ Every extra 15 mins:1 ,000₩
	All day parking fee	Sedan, van, cargo(regardless of weight) 12,000₩ Big cargo(more than 2.5tons), Bus(more than 25seats) 24,000₩
Discounts	Disabled/National Merits	50% discount
	Compact car, Low emission car(electric vehicle, hybrid car)	
	Exhibiting company and related groups(3 days parking)	Sedan, Van, Small cargo:6,000₩/day Big cargo, Bus: 12,000₩/day
	Loading Dock (Exhibition and Event cars)	Every Cargo 2hrs free/day *Only for loading dock